

## **REGULAR MEETING – AUGUST 13, 2012**

The Invocation was offered by Mrs. Thigpen; the Pledge of Allegiance was led by Ms. Thrush.

The School Board of Okaloosa County met in Regular Session on August 13, 2012, in the School District Administration Building, 120 Lowery Place, SE, Fort Walton Beach, Florida.

**PRESENT:** Rodney L. Walker, Chairman  
Cathy Thigpen, Vice-Chairman  
Cindy Frakes  
Chuck Kelley  
Melissa Thrush

Alexis Tibbetts, Superintendent  
C. Jeffrey McInnis, Esq., Attorney to the Board

The Chairman called the meeting to order at 6:00 p.m. and welcomed visitors and presenters.

### **APPROVAL OF AGENDA:**

Motion to approve the Agenda as amended was made by Mrs. Thigpen, seconded by Mr. Kelley and carried unanimously:

Consent Agenda: Item #27, Pupil Progression Plan for 2012-2013, was moved to Discussion Agenda #1 at the request of Ms. Thrush; item # 38C(3) was deleted; added as item #39, Surplus of bleachers from Etheridge Stadium at Choctawhatchee High School; added as item #40, Choctawhatchee High School Self-Help Stadium Improvement Project

Discussion Agenda: Added as item #1, Pupil Progression Plan for 2012-2013

**VISITORS:** None

**PUBLIC DISCUSSION:** No Request

**PERSONNEL APPOINTMENTS:** None

### **COMMITTEE AND STAFF REPORTS:** (Workshop Only)

1. In-County Travel paid for the period of June 30 – July 25, 2012, presented by Rita Scallan (Exhibit 12-503)
2. Out-of-County Travel paid for the period of June 30 – July 25, 2012, presented by Rita Scallan (Exhibit 12-504)
3. Review of the Proposed Capital Outlay Budget and Project Budgets for 2012-2013, presented by Rita Scallan (Exhibit 12-505)
4. Grants Update, presented by Kaye McKinley (Exhibit 12-506)
5. Florida Healthy School District Award: Silver Recognition, presented by Stacie Smith, Lois Handzo, Jerry Sansom and Ed Coleman (Exhibit 12-507)
6. Wellness Initiative Review 2011-2012 School Year, presented by Stacie Smith, Guyla Hendricks, Jerry Sansom and Larry Haile (Exhibit 12-508)

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### CONSENT AGENDA:

Motion to approve the Consent Agenda as amended was made by Mrs. Frakes, seconded by Mrs. Thigpen and carried unanimously:

1. Minutes of Workshop Meeting of July 18, 2012; Minutes of Regular Meeting of July 23, 2012; Minutes of Special Meeting/Public Hearing of July 30, 2012; and Minutes of Student Disciplinary Hearings of July 23, 2012, recommended by the Superintendent for approval.
2. Renewal of Florida School Boards Association Dues for 2012-2013 in the amount of \$21,766.00, presented by Rodney Walker and recommended by the Superintendent for approval (12-509).
3. Re-appropriation of remaining balance of \$1,070.10 from Pryor Middle School mini STEMM lab project (#2366), funded by District 1 School Board Member Capital Outlay Funds, to assist with purchase of mimios, presented by Cindy Frakes and recommended by the Superintendent for approval (Exhibit 12-510).
4. Appropriation of District 2 School Board Member Capital Outlay Funds to Fort Walton Beach High School for mesh wind screen for the football stadium in the amount of \$6,500.00, presented by Chuck Kelley and recommended by the Superintendent for approval (Exhibit 12-511).
5. Appropriation of District 3 School Board Member Capital Outlay Funds to Fort Walton Beach High School for cheerleading floor mats in the amount of \$6,495.00, presented by Rodney Walker and recommended by the Superintendent for approval (Exhibit 12-512).
6. Payment of Invoices dated August 13, 2012, presented by Rita Scallan and recommended by the Superintendent for approval (Exhibit 12-513).
7. Warrants in the amount of \$4,814,431.30 and Bank Transfers in the amount of \$6,910,000.00, presented by Rita Scallan and recommended by the Superintendent for approval (Exhibit 12-514).
8. Acceptance of Donations, presented by Rita Scallan and recommended by the Superintendent for approval (Exhibit 12-515).
9. Budget Amendment #10 for Fiscal Year 2011-2012, presented by Rita Scallan and recommended by the Superintendent for approval (Exhibit 12-516).
10. Monthly Financial Statement for June 2012, presented by Rita Scallan and recommended by the Superintendent for approval (Exhibit 12-517).
11. Letter of Agreement between the School Board of Okaloosa County and Carr, Riggs & Ingram, L.L.C., to provide professional audit services for the School Internal Funds, Financial Statements and Supplementary Information for Fiscal Year ended June 30, 2012, in the amount of \$70,000.00, presented by Rita Scallan and recommended by the Superintendent for approval (Exhibit 12-518).
12. Request to open an Internal Funds checking account at Coastal Bank & Trust for Okaloosa STEMM Academy, effective August 14, 2012, presented by Rita Scallan and recommended by the Superintendent for approval (Exhibit 12-519).
13. Authorization to appropriate Federal Impact Aid Funds and make payment in the amount of \$3,462.16 (Payment #5 – 2007 Claiming Year) to Charter Schools and

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- AMIKids-Emerald Coast, presented by Rita Scallan and recommended by the Superintendent for approval (Exhibit 12-520):
- A. Okaloosa Academy - \$97.10
  - B. NWFSC Collegiate High School - \$457.46
  - C. Liza Jackson Preparatory School - \$2,843.73
  - D. AMIKids – Emerald Coast - \$63.87
14. 403(b) Deferred Compensation Plan and 403(b) Adoption Agreement, presented by Jim Palmer and recommended by the Superintendent for approval (Exhibit 12-521).
  15. Wellness Initiative Plan for 2012-2013, presented by Stacie Smith, Guyla Hendricks, Jerry Sansom, and Larry Haile and recommended by the Superintendent for approval (Exhibit 12-522).
  16. Motor Vehicle Lease for Disaster Transportation Services between the School Board of Okaloosa County and the Okaloosa County Board of County Commissioners, effective July 1, 2012 through June 30, 2013, presented by Jay McInnis and recommended by the Superintendent for approval (Exhibit 12-523).
  17. Okaloosa County School Bus Routes for the 2012-2013 school year, presented by Jay McInnis and recommended by the Superintendent for approval (Exhibit 12-524).
  18. Interlocal Agreement for Public School Facility Planning between the School Board of Okaloosa County and the City of Crestview, presented by Dr. Bill Smith and recommended by the Superintendent for approval (Exhibit 12-525).
  19. Okaloosa County School District Head Start Grant Application, presented by Kaye McKinley and recommended by the Superintendent for approval (Exhibit 12-526).
  20. Agreement between the School Board of Okaloosa County and the Boys & Girls Clubs of the Emerald Coast, Inc., to provide an after school program for students at Destin Elementary School, effective August 20, 2012 through August 1, 2013, presented by Marti Gardner and recommended by the Superintendent for approval (Exhibit 12-527).
  21. Okaloosa Rural Pipeline Program Articulation Agreement between the School Board of Okaloosa County and West Florida Area Health Education Center for continuation of the SSTRIDE Program at Crestview High School, Davidson Middle School and Shoal River Middle School, presented by Penny Eubanks and recommended by the Superintendent for approval (Exhibit 12-528).
  22. Memorandum of Agreement between the School Board of Okaloosa County and West Florida Area Health Education Center for the following schools and teachers to implement the SSTRIDE Program, presented by Penny Eubanks and recommended by the Superintendent for approval (Exhibit 12-529):
    - A. Crestview High School
    - B. Davidson Middle School
    - C. Shoal River Middle School
    - D. Darron Dubose
    - E. Greg Myers
    - F. Sharon Richardson
    - G. Victoria Blaylock

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23. Course Adoption: Pre-AICE Chinese I (0711350), presented by Steve McLaughlin and recommended by the Superintendent for approval (Exhibit 12-530).
24. Inter-Institutional College/Dual Enrollment Articulation Agreement between the School Board of Okaloosa County and Northwest Florida State College, presented by Steve McLaughlin and recommended by the Superintendent for approval (Exhibit 12-531).
25. Elementary Curriculum Pacing Guides, presented by Guyla Hendricks and recommended by the Superintendent for approval (Exhibit 12-532).
26. Kindergarten Reporting System, presented by Guyla Hendricks and recommended by the Superintendent for approval (Exhibit 12-533).
27. Moved to Discussion Agenda #1 - Pupil Progression Plan for 2012-2013, presented by Guyla Hendricks and recommended by the Superintendent for approval.
28. Extension of Practicum/Student Teacher Education Agreement between the School Board of Okaloosa County and the University of Phoenix, presented by Guyla Hendricks and recommended by the Superintendent for approval (Exhibit 12-534).
29. Extension of Practicum/Student Teacher Education Agreement between the School Board of Okaloosa County and Grand Canyon University, presented by Guyla Hendricks and recommended by the Superintendent for approval (Exhibit 12-535).
30. License Agreement between the School Board of Okaloosa County and Spartan Chemical Company for the use of CompuClean custodial maintenance management software, presented by Ed Coleman and recommended by the Superintendent for approval (Exhibit 12-536).
31. Renewal of Contract between the School Board of Okaloosa County and the Okaloosa County Board of County Commissioners for the Okaloosa County Public Library Cooperative Courier Service, effective September 30, 2012 through September 30, 2013, presented by Ryan Gore and recommended by the Superintendent for approval (Exhibit 12-537).
32. Personnel Recommendations, presented by Mike Foxworthy and recommended by the Superintendent for approval:
  - A. New Hire Report (Exhibit 12-538)
  - B. Leave Requests (No Report)
  - C. Transfer Report (Exhibit 12-538)
33. Employment Separations, presented by Mike Foxworthy and recommended by the Superintendent for approval (Exhibit 12-539).
34. Reinstatement of Sick Leave due to line-of-duty illness/injury/medical examination, presented by Mike Foxworthy and recommended by the Superintendent for approval: None
35. Annual State Equity Report 2011-2012, presented by Arden Farley and recommended by the Superintendent for approval (Exhibit 12-540).
36. Zoning Waivers, presented by Rodney Nobles and recommended by the Superintendent for approval (Exhibit 12-541; see Zoning Waiver file).

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37. Agreement format for The Leadership and Learning Center to be used as needed by schools and/or departments and authorization for the Purchasing Department Program Director to sign the individual agreements, presented by Vince Windham and recommended by the Superintendent for approval (Exhibit 12-542).
38. Bids and Purchasing, presented by Vince Windham and recommended by the Superintendent for approval (see bid file for additional information):
  - A. Approval of Bids and Purchasing Requests:
    - (1) Renewal of RFB 10-B04 Epoxy Floors-District Wide, awarded to Pro Floors Plus - Fixed Prices (Exhibit 12-543)
    - (2) Tag-On-Bid RFP 123803 with The School District of Escambia County for Beverages for Direct Delivery to School Cafeterias, multiple vendors – Fixed Prices (Exhibit 12-544)
    - (3) Tag-On-Bid ITB 12-21 with St. Lucie County Public Schools for USDA Commodity Processing, multiple vendors – Fixed Prices (Exhibit 12-545)
    - (4) Extension of Tag-On-Bid RFP 120403 – A cooperative bid through the School District of Escambia County for Bread, Fresh for Direct Delivery to School Cafeterias (Exhibit 12-546)
    - (5) Amendment to Exempted Purchase, Renaissance Learning, Inc., to include an additional school and change products of two schools, revised total amount not to exceed \$85,456.67 (Exhibit 12-547)
    - (6) Apple, Inc., Sole Source for purchase of computer equipment, CHOICE IT Program Niceville High School - \$48,240 (Exhibit 12-548)
  - B. Rejection of Bids and Purchasing Requests: None
  - C. Service Agreements:
    - (1) SA# 13-39 Northwest Florida State College AmeriCorps, Mentoring Services, Okaloosa County Elementary Schools - \$49,850.00 (Exhibit 12-549)
    - (2) SA# 13-40 Phillip Christenot, Custom musical arrangements for marching band, Crestview High School - \$1000.00 (Internal Funds, Band/Band Boosters) (Exhibit 12-550)
    - (3) Deleted - SA# 13-42 Maya Schilder, In-depth art instruction, Elliott Point Elementary School - \$26,040.00 (General Funds)
39. Surplus of bleachers from Etheridge Stadium at Choctawhatchee High School, presented by Steve Bolton and recommended by the Superintendent for approval (Exhibit 12-551).
40. Choctawhatchee High School Self-Help Stadium Improvement Project, presented by Cindy Gates and Greg Thomas and recommended by the Superintendent for approval (Exhibit 12-552).

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The Chairman opened the Public Hearing at 6:15 p. m.

### **PUBLIC HEARING:**

The Chairman called for public comment on the proposed Five-year Capital Outlay Work Plan for Fiscal Year 2012-2013; there was none (Exhibit 12-505).

The Chairman concluded the Public Hearing and returned to the Agenda for the Regular Meeting at 6:16 p.m.

### **DISCUSSION AGENDA:**

1. Pupil Progression Plan for 2012-2013, presented by Guyla Hendricks and recommended by the Superintendent for approval.

Ms. Thrush stated that after discussion with staff concerning the end of course exams, it is important to continue to develop a process for creating the exams that is inclusive of all the stakeholders involved.

On a motion by Mrs. Thigpen and seconded by Mr. Kelley, the Board unanimously approved the Pupil Progression Plan for 2012-2013, presented by Guyla Hendricks and recommended by the Superintendent for approval (Exhibit 12-553).

**CONSTRUCTION PROGRAM/OWNER'S REPRESENTATIVE'S BUSINESS:** None

**INFORMATION TECHNOLOGY SEAT MANAGEMENT CONTRACT:** None

**BIDS AND PURCHASING:** None

### **ATTORNEY'S BUSINESS:**

1. Mr. McInnis requested Board approval to move forward with the dismissal of pending litigation against the City of Valparaiso based on the City Commission having adopted revised ordinances re-zoning the Valparaiso School campus to a Public Institutional with no restrictions on grade levels or programs.

Motion to approve Mr. McInnis' request was made by Mrs. Thigpen, seconded by Mrs. Frakes and carried unanimously (Exhibit 12-554).

### **SUPERINTENDENT'S BUSINESS:**

1. Out-of-State Student Field Trips (Exhibit 12-555)

Dr. Tibbetts stated that the teachers started back to school today and students will begin classes Monday, August 20, 2012. She reminded everyone about bus safety and to watch carefully for students at bus stops.

### **BOARD MEMBERS' BUSINESS:**

Mrs. Frakes commented that she attended a school faculty meeting and the principal gave a detailed review of student performance over the past several years in math, science, and reading. The faculty has begun looking at scores in an in-depth analysis and brainstorming on ways to solidify student scores.

Ms. Thrush noted that a public hearing for adoption of the 2012-2013 Final Budget will be held September 10, 2012.

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Ms. Thrush announced that John Rosemond, syndicated columnist, author, and parenting expert, will be presenting at the Mattie Kelly arts Center on September 9, 2012. Proceeds from ticket sales will go toward the Eagle Ram Tennis Center in Niceville.

There being no further business, and upon motion being duly made and seconded, the meeting was adjourned at 6:20 p.m.

Jan Crawford, Recorder

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ALEXIS TIBBETTS, Ed.D.  
SUPERINTENDENT AND  
CORPORATE SECRETARY

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RODNEY L. WALKER  
CHAIRMAN OF THE BOARD