

## **REGULAR MEETING – JUNE 25, 2012**

The Invocation was offered by Ms. Thrush; the Pledge of Allegiance was led by Dr. Tibbetts.

The School Board of Okaloosa County met in Regular Session on June 25, 2012, in the Okaloosa County Courthouse, Crestview, Florida.

**PRESENT:** Rodney L. Walker, Chairman  
Cathy Thigpen, Vice-Chairman  
Chuck Kelley  
Melissa Thrush

Kaye McKinley, Deputy Superintendent for Curriculum  
C. Jeffrey McInnis, Esq., Attorney to the Board

**ABSENT:** Cindy Frakes  
Alexis Tibbetts, Superintendent

The Chairman called the meeting to order at 4:00 p.m. and welcomed visitors and presenters.

### **APPROVAL OF AGENDA:**

Motion to approve the Agenda as amended was made by Mrs. Thigpen, seconded by Ms. Thrush and carried 4-0:

Committee and Staff Reports: Item #5, Results of Okaloosa County School District Climate Survey 2011-2012 was deleted.

Consent Agenda: Item #12 was moved to Discussion Agenda #1 at the request of Mrs. Thigpen; added as item #33, GASB 54 - Delegated Authority to Assign Fund Balance; added as item #34, Appropriation of District 2 School Board Member Capital Outlay Funds to Bruner Middle School in the amount of \$6000; added as item #35, Appropriation of District 3 School Board Member Capital Outlay Funds to Meigs Middle School in the amount of \$5000

Discussion Agenda: Added as item #1, Re-opening of the Blended School

**VISITORS:** None

**PUBLIC DISCUSSION:** No Request

### **PERSONNEL APPOINTMENTS:**

1. The recommendation of the Superintendent for the appointment of Barry Blackburn to the position of Assistant Principal, Ballet Academie/Virtual School, was approved on a motion by Mrs. Thigpen, seconded by Ms. Thrush and carried 4-0 (Exhibit 12-383).

The Chairman stated that Discussion Item #1, Re-opening of the Blended School, would be considered at this time in order to accommodate visitors.

### **DISCUSSION AGENDA:**

1. Re-opening of the Blended School, presented by Kaye McKinley and recommended by the Superintendent for approval.

Dana Odom, Dawn Onuffer and Joyce Nichols, parents of home-schooled students, addressed the Board requesting the Blended School program be re-

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opened because of the opportunities it provides to home-schooled students. They stated that the program has been beneficial to the students, and that there are 31 students who are committed to the program for science and P.E. classes next year.

Mrs. Thigpen commented that online courses are available through a virtual education program, and has concerns with poor attendance in the program and meeting the class size requirement. Kaye McKinley, Deputy Superintendent, stated that continuing the program would generate a deficit of over \$11,000 in the District's budget, even with the parents' projected enrollment of 31 students.

Ms. Thrush pointed out the various options the District offers to home-schooled students. She voiced her concerns regarding consistent attendance and the difficulty in retaining a qualified teacher for one day of instruction each week. Mr. Kelley inquired about the District's projected budget and if the deficit would be lower than in past years if the program were to re-open. Mr. Kelley noted that budget cuts have affected the entire school district, and although at one time the program was beneficial to both, the District and to the home-schooled families, the District has now evolved to a time where it is more difficult to continue the program.

Mrs. Scallan responded that the proposed budget to re-open the program is based on an enrollment of 22 students, which is a smaller deficit than in the past. She stated that with an enrollment of 31 students, 2 science teachers would be needed to meet the class size requirement which would increase the instructional costs of the program; and if there were less than 22 students enrolled, there would be less revenue.

Mr. Walker stated that although he supports the Superintendent's recommendation to re-open the Blended School program, he reiterated to the parents the difficulty in hiring and maintaining a teacher with the expertise that is necessary to teach a blended program, and that even with an enrollment of 31 students, the program would operate with a deficit.

Re-opening of the Blended School, presented by Kaye McKinley and recommended by the Superintendent for approval died for lack of a motion (Exhibit 12-384).

### **COMMITTEE AND STAFF REPORTS:**

1. In-County Travel paid for the period of May 24 – June 6, 2012, presented by Rita Scallan (Exhibit 12-385)
2. Out-of-County Travel paid for the period of May 24 – June 6, 2012, presented by Rita Scallan (Exhibit 12-386)
3. Grants Update, presented by Kaye McKinley (Exhibit 12-387)
4. Okaloosa County Schools Crisis Management Flip Chart; Emergency and Crisis Response Quick Reference; and Suicide Prevention/Intervention Quick Reference, presented by Jerry Sansom (Exhibit 12-388)

Mrs. Thigpen requested that principals provide crisis response training to substitutes as well as to newly hired teachers throughout the year. Ms. Thrush suggested that school volunteers and substitutes be made aware of the location where the flip charts are posted. Jerry Sansom, Coordinator of Safe Schools, stated that schools will be provided with additional copies to include in the packets that are provided to substitute teachers.

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5. Deleted - Results of Okaloosa County School District Climate Survey 2011-2012, presented by Steve McLaughlin

### CONSENT AGENDA:

With regard to the contract extension agreement with AMIKids-Emerald Coast, Ms. Thrush explained that this program offers educational services to the District's adjudicated students. Maria Przybylski, Executive Director, stated that this year the program will offer open enrollment and provide educational opportunities for people in the community from 10:00-4:00 daily.

Lois Handzo, Director of Student Services, explained that funds from the IDEA grant (Individuals of Disabilities Education Act) supplements the cost of providing services and educating students with disabilities. Funds from the grant are Federal funds allocated to the State, then distributed by the State based on the number of exceptional students in each district. Mrs. Handzo outlined the various areas of services in which the funds are used. Mrs. Scallan explained that the District has been advised to set aside approximately 7-9% of all Federal funds because of the sequestration that may reduce the District's budget by that amount in January; therefore, 8% of the Districts Federal funds are reserved in the budget.

Joan Pickard, Title I Specialist, explained that funds from the Title I, Part A Basic Grant are Federal funds that are allocated to the State, then distributed to Title I schools in the District. She stated that because of the District's percentage of poverty in the Title I schools, all students in those schools benefit from the supplemental resources funded from the grant.

Christy McInnis, Program Director of Staff Development, commented that the Title II, Part A-Teacher and Principal Training and Recruiting Fund 2012-2013 LEA Application is a non-competitive grant, and like other Federal programs, this one also faces a possible sequestration; therefore, a percentage of the funds are reserved. She explained that the Title IIA program promotes growth and professional development for teachers and leaders.

Ms. Thrush noted that the position of Assistant Principal at the Ballet Academie will become increasingly complex due to new State requirements, and assessments will be facilitated to insure that the position is utilized to meet all the needs and requirements in regard to fine arts, virtual education and the Ballet Academie. Mr. Walker stated that due to the changes in State requirements, the District will re-focus the direction of that position. He recommended if the Board wants information on the new State requirements, as well as the direction of that position, that a report be provided at a later date, after the new Assistant Principal has been placed,

Mr. Todd Allen, with Northwest Florida Ballet, Inc., addressed the Board regarding the success of the students who participate in the Ballet Academie program. He informed the Board of the program's expansion next year to a pre-professional program that will offer high school students the opportunity to continue their training so they can compete for a job after graduation or to attend a major dance program in the United States.

In response to Ms. Thrush's question regarding the difference between the Florida Virtual School (FLVS) and Okaloosa Online, Jeff Welsh, Virtual School Franchise Administrator, explained that FLVS is a parent company of Okaloosa Online. Okaloosa Online is the District's in-county franchise and is required to offer the curriculum provided by FLVS, and to follow their policies and governing rules.

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Eric Mitchell, IT SEAT Management Specialist, explained that the revisions to the District's Electronic Resources Acceptable Use Guidelines will incorporate required additional internet safety use provisions under the Children's Internet Protection Act (CIPA). The changes are also necessary for the District to continue receiving e-rate funding.

Motion to approve the Consent Agenda as amended was made by Mr. Kelley, seconded by Mrs. Thigpen and carried 4-0:

1. Minutes of Workshop Meeting of June 7, 2012; Minutes of Regular Meeting of June 11, 2012, recommended by the Superintendent for approval.
2. Agreement between the School Board of Okaloosa County and Faithful+Gould, Inc., for Construction Cost Engineering Consulting Services, presented by Dr. Bill Smith and recommended by the Superintendent for approval (Exhibit 12-389).
3. Budget Amendment #9 for 2011-2012, presented by Rita Scallan and recommended by the Superintendent for approval (Exhibit 12-390).
4. Monthly Financial Report for May 2012, presented by Rita Scallan and recommended by the Superintendent for approval (Exhibit 12-391).
5. Acceptance of Donations, presented by Rita Scallan and recommended by the Superintendent for approval (Exhibit 12-392).
6. Payment of Invoices dated June 25, 2012, presented by Rita Scallan and recommended by the Superintendent for approval (Exhibit 12-393).
7. Authorization to appropriate Federal Impact Aid Funds and make payment in the amount of \$5,839.00 to charter schools and AMIKids-Emerald Coast, presented by Rita Scallan and recommended by the Superintendent for approval (Exhibit 12-394):
  - A. Okaloosa Academy - \$239.00
  - B. NWFSC Collegiate High School - \$1,310.00
  - C. Liza Jackson Preparatory School - \$4,266.00
  - D. AMIKids-Emerald Coast - \$25.00
8. Fiscal Year 2011-2012 Inventories from all schools and departments, presented by Rita Scallan and recommended by the Superintendent for approval (Exhibit 12-395).
9. Florida Statewide School Readiness Provider Extension Agreement between the School Board of Okaloosa County and the Early Learning Coalition of Okaloosa and Walton Counties, presented by Rita Scallan and recommended by the Superintendent for approval (Exhibit 12-396).
10. Volunteer Lists, compiled by Kaye McKinley and recommended by the Superintendent for approval (Exhibit 12-397).
11. Cooperative Agreement between the School Board of Okaloosa County and Okaloosa-Walton Child Care Services, Inc., to provide services for the teenage parent program, presented by Kaye McKinley and recommended by the Superintendent for approval (Exhibit 12-398).
12. Moved to Discussion #1: Re-opening of the Blended School, presented by Kaye McKinley and recommended by the Superintendent for approval (Exhibit 12-399).

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13. Contract Extension Agreement between the School Board of Okaloosa County and AMIKids-Emerald Coast f/k/a Emerald Coast Marine Institute, Inc., to provide cooperative education services, effective June 25, 2012 through June 24, 2013, presented by Jerry Sansom and recommended by the Superintendent for approval (Exhibit 12-399).
14. Code of Student Conduct 2012-2013, presented by Jerry Sansom and recommended by the Superintendent for approval (Exhibit 12-400).
15. School Safety & Security Best Practices with Tier Associated Indicators 2011-2012 School Safety and Security Self-Assessment Form, presented by Jerry Sansom and recommended by the Superintendent for approval (Exhibit 12-401).
16. IDEA, Part B, Entitlement Project Application and IDEA, Part B, Preschool Entitlement Project Application, presented by Lois Handzo and recommended by the Superintendent for approval (Exhibit 12-402).
17. Title I, Part A, Improving the Academic Achievement of the Disadvantaged 2012-2013 Project Application, presented by Joan Pickard and recommended by the Superintendent for approval (Exhibit 12-403).
18. Title I, Part D, Subpart II, Local Programs for Neglected and Delinquent 2012-2013 Project Application, presented by Joan Pickard and recommended by the Superintendent for approval (Exhibit 12-404).
19. Title II, Part A, Teacher and Principal Training and Recruiting Fund 2012-2013 LEA Application, presented by Christy McInnis and recommended by the Superintendent for approval (Exhibit 12-405).
20. Contract between the School Board of Okaloosa County and Northwest Florida Ballet, Inc., for the Northwest Florida Ballet Academie, presented by Jeff Welsh and recommended by the Superintendent for approval (Exhibit 12-406).
21. Franchise Agreement between the School Board of Okaloosa County and Florida Virtual School for Okaloosa Online 2012-2013, presented by Jeff Welsh and recommended by the Superintendent for approval (Exhibit 12-407).
22. Program Participation Agreement between the School Board of Okaloosa County and Florida Virtual School to provide services for elementary, middle, and high school virtual programs for 2012-2013, presented by Jeff Welsh and recommended by the Superintendent for approval (Exhibit 12-408).
23. Cleared certification requirements and issuance of contract for the 2012-2013 school year, presented by Christy McInnis and recommended by the Superintendent for approval (Exhibit 12-409).
24. Corvel Healthcare Corporation Renewal Agreement for Workers' Compensation Services, presented by Jim Palmer and recommended by the Superintendent for approval (Exhibit 12-410).
25. Insurance Program Renewals for 2012-2013: Excess Automobile Liability; Specific Excess Workers' Compensation; Boiler and Machinery; Crime and Employee Dishonesty; School Leaders Errors and omissions; Excess Property; Commercial General Liability for Special Events; Catastrophic Student Accident Insurance; and Voluntary Student Accident Insurance, presented by Jim Palmer and recommended by the Superintendent for approval (Exhibit 12-411).

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26. Administrative, Managerial, and Professional/Technical Personnel Recommendations for 2012-2013, presented by Mike Foxworthy and recommended by the Superintendent for approval (Exhibit 12-412).
27. Personnel Recommendations, presented by Mike Foxworthy and recommended by the Superintendent for approval:
  - A. New Hire Report (Exhibit 12-413)
  - B. Leave Requests (Exhibit 12-414)
  - C. Transfer Report (Exhibit 12-413)
28. Employment Separations, presented by Mike Foxworthy and recommended by the Superintendent for approval (Exhibit 12-415).
29. Reinstatement of Sick Leave due to line-of-duty illness/injury/medical examination, presented by Mike Foxworthy and recommended by the Superintendent for approval (Exhibit 12-416):
  - A. Cynthia Bergquist, Transportation, 5 hours
  - B. Margaret Wolthers, Shalimar Elementary School, 2.5 hours
30. Zoning Waivers, presented by Rodney Nobles and recommended by the Superintendent for approval: None
31. Bids and Purchasing, presented by Vince Windham and recommended by the Superintendent for approval (see bid file for additional information):
  - A. Approval of Bids and Purchasing Requests:
    - (1) Amendment to Award of RFB 11-B08 Lawn Care Services for High Schools and Additional Schools to re-award Niceville High School to Advanced Lawn Control, due to cancellation of Bay's Lawn & Landscape Management bid (Exhibit 12-417)
    - (2) Factory Direct Agreement with Overstreet Equipment Sales for McQuay International equipment (Exhibit 12-418)
  - B. Rejection of Bids and Purchasing Requests: None
  - C. Service Agreements:
    - (1) SA# 13-06 Jordan Christenot, Technical and artistic instruction for percussion students, Choctawhatchee High School - \$12,000 (Internal Funds-Band Parents) (Exhibit 12-419)
    - (2) SA# 13-07 Phillip Christenot, Master classes on all mallet percussion instruments and technique training on non-mallet percussion instruments - \$16,800 (Internal Funds-Band Parents) (Exhibit 12-420)
    - (3) SA# 13-12 Vanessa Westlake, Cued Speech Transliterater, ESE Department - \$51,450 (Special Revenue, project 3475, IDEA, Part B) (Exhibit 12-421)
    - (4) SA# 13-13 Brandi Johnson, Color Guard instruction, Fort Walton Beach High School - \$6,000 (Internal Funds-General Band) (Exhibit 12-422)

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- (5) SA# 13-16 The Emerald Coast Science Center, Family Science Night, Individual participating schools - \$375 per event/\$1125 contract total (Exhibit 12-423)
  - (6) SA# 13-17 The Emerald Coast Science Center, Summer Science Enrichment for kindergarten - 5<sup>th</sup> grade students, Individual participating schools - \$3.25 per student/\$650 per day total (Exhibit 12-424)
  - (7) SA# 13-18 The Emerald Coast Science Center, FCAT Enrichment for kindergarten – 5<sup>th</sup> grade students, Individual participating schools - \$4.00 per student/\$30,000 contract total (Exhibit 12-425)
  - (8) SA# 13-19 The Emerald Coast Science Center, Guided Dissection for elementary and middle school students, Individual participating schools - \$8.00 per student/\$1000 per day total (Exhibit 12-426)
  - (9) SA# 13-20 The Emerald Coast Science Center, Astronomy Programs for elementary, middle and high school students, Individual participating schools - \$3.50 per student/\$525 per day total (Exhibit 12-427)
32. Revisions to the Okaloosa County School District Electronic Resources Acceptable Use Guidelines to incorporate required additional internet safety use provisions under the Children’s Internet Protection Act, presented by Eric Mitchell and recommended by the Superintendent for approval (Exhibit 12-428).
  33. GASB 54 - Delegated Authority to Assign Fund Balance, presented by Rita Scallan and recommended by the Superintendent for approval (Exhibit 12-429).
  34. Appropriation of District 2 School Board Member Capital Outlay Funds to Bruner Middle School for security radios, phones, televisions, and volleyball system in the amount of \$6000, presented by Chuck Kelley and recommended by the Superintendent for approval (Exhibit 12-430).
  35. Appropriation of District 3 School Board Member Capital Outlay Funds to Meigs Middle School for the purchase of a mini COW in the amount of \$5000, presented by Rodney Walker and recommended by the Superintendent for approval (Exhibit 12-431).

**CONSTRUCTION PROGRAM/OWNER’S REPRESENTATIVE’S BUSINESS:** None

**INFORMATION TECHNOLOGY SEAT MANAGEMENT CONTRACT:** None

**BIDS AND PURCHASING:** None

**ATTORNEY’S BUSINESS:** None

**SUPERINTENDENT’S BUSINESS:**

1. Out-of-State Student Field Trips (Exhibit 12-432)

**BOARD MEMBERS’ BUSINESS:**

Mr. Kelley thanked Jeff Welsh, Assistant Principal of the Ballet Academie, for all the time and work he has invested to make the school successful.

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Mrs. Thigpen requested that the Board Workshop on July 5<sup>th</sup> be cancelled and that it be held with the regular Board Meeting on July 9<sup>th</sup>, to afford parents and teachers the opportunity to attend the presentation concerning the end of course exams. Mr. Walker commented that the Fourth of July holiday falls on the day before the scheduled workshop, and he has been informed that several staff members will be absent during that time.

Motion to cancel the Board Workshop scheduled for July 5, 2012 was made by Mrs. Thigpen, seconded by Mr. Kelley and carried 4-0.

There being no further business, and upon motion being duly made and seconded, the meeting was adjourned at 5:25 p.m.

Jan Crawford, Recorder

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ALEXIS TIBBETTS, Ed.D.  
SUPERINTENDENT AND  
CORPORATE SECRETARY

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RODNEY L. WALKER  
CHAIRMAN OF THE BOARD