

REGULAR MEETING – NOVEMBER 13, 2012

The Invocation was offered by Mrs. Thigpen; the Pledge of Allegiance was led by Ms. Thrush.

The School Board of Okaloosa County met in Regular Session on November 13, 2012, in the School District Administration Building, 120 Lowery Place, SE, Fort Walton Beach, Florida.

PRESENT: Rodney L. Walker, Chairman
Cathy Thigpen, Vice-Chairman
Cindy Frakes
Chuck Kelley
Melissa Thrush

Alexis Tibbetts, Superintendent
C. Jeffrey McInnis, Esq., Attorney to the Board

The Chairman called the meeting to order at 6:00 p.m. and welcomed visitors and presenters.

APPROVAL OF AGENDA:

Mr. McInnis stated that once a proposed change is made to the Lease Agreement with Okaloosa County for a portion of Baker School property used for the operation of an EMS/Ambulance station, it will be submitted for Board consideration.

Mr. McInnis informed the Board that Dr. Zant is reviewing the Memorandum of Agreement for the ImPACT testing program in regard to the concerns that were raised at the Board workshop, and will present it to the Board at a later date.

Mr. Kelley requested that the amount of the School Board Member Capital Outlay funds to Elliott Point Elementary School be adjusted to \$15,102.60. The additional amount will allow purchase of equipment for an additional teacher.

Motion to approve the Agenda as amended was made by Mrs. Thigpen, seconded by Mrs. Frakes and carried unanimously:

Visitors: Added as item #6, Recognition of Superintendent Alexis Tibbetts by the Engineers for America Foundation

Consent Agenda: Item #18, Memorandum with Dr. Zant for ImPACT testing program, was deleted; added as item #20, Suspension of Employee xxx-xx-1883, item #24(C)(2), Amendment to SA# 13-47 Speech & Language Pathology of Florida, was deleted; added as item #25, Appropriation of District 2 School Board Member Capital Outlay Funds to Elliott Point Elementary School in the amount of \$15,102.60; added as item #26, Appropriation of District 5 School Board Member Capital Outlay Funds to Edge Elementary School in the amount of \$13,538.71

Board Members' Business: Added as item #3, Appointment of School Board Member to the Educational Support Professional of the Year Selection Committee; added as item #4, Appointment of School Board Member to the Teacher of the Year Selection Committee

VISITORS:

The Chairman stated that the recognitions of Superintendent Alexis Tibbetts and School Board Member Chuck Kelley would be moved to the end of the Agenda.

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3. Dood Wood was recognized by the Board as the 2012 Florida Reading Association's Middle School Reading Teacher of the Year (Exhibit 12-776).
4. The Board recognized Sheila Lightbourne, 2012 Florida Reading Association's Elementary Reading Leader of the Year (Exhibit 12-777).
5. A proclamation acknowledging National Education Support Professionals Day on November 14, 2012, was presented to the Okaloosa County Educational Support Professionals Association. OCESPA Executive Board Members accepted the proclamation (Exhibit 12-778).

PUBLIC DISCUSSION: No Request

PERSONNEL APPOINTMENTS: None

COMMITTEE AND STAFF REPORTS:

1. In-County Travel paid for the period of October 4 – 24, 2012, presented by Rita Scallan (Exhibit 12-779)
2. Out-of-County Travel paid for the period of October 4 - 24, 2012, presented by Rita Scallan (Exhibit 12-780)
3. Report on Significant Financial Trends and Findings in 2010-2011 Fiscal Year Audits of District School Boards, presented by Rita Scallan (Exhibit 12-781)
4. Update on Innovative Dimensions Laboratory at the STEMM Center, presented by Shawnea Tallman (Exhibit 12-782)
5. State of the District Report, presented by Superintendent Alexis Tibbetts (Exhibit 12-783)

CONSENT AGENDA:

In response to Ms. Thrush's inquiry about an update on the Robert Wood Johnson Foundation Innovation grant application, Dr. Cheryl Seals informed the Board that notification has not been received regarding acceptance of the District's proposal; however, follow up will be made tomorrow.

Motion to approve the Consent Agenda as amended was made by Mrs. Thigpen seconded by Mr. Kelley and carried unanimously:

1. Minutes of Regular Meeting of October 22, 2012, recommended by the Superintendent for approval.
2. Appropriation of District 1 School Board Member Capital Outlay Funds to Kenwood Elementary School for the purchase of a COW in the amount of \$15,600.00, presented by Cindy Frakes and recommended by the Superintendent for approval (Exhibit 12-784).
3. Appropriation of District 1 School Board Member Capital Outlay Funds to Choctawhatchee High School Band for a Gator in the amount of \$8,599.51, presented by Cindy Frakes and recommended by the Superintendent for approval (Exhibit 12-785).
4. Appropriation of District 4 School Board Member Capital Outlay Funds to Riverside Elementary School for technology equipment in the amount of

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- \$10,000.00, presented by Cathy Thigpen and recommended by the Superintendent for approval (Exhibit 12-786).
5. Appropriation of District 4 School Board Member Capital Outlay Funds to Shoal River Middle School for technology equipment in the amount of \$10,000.00, presented by Cathy Thigpen and recommended by the Superintendent for approval (Exhibit 12-787).
 6. Appropriation of District 5 School Board Member Capital Outlay Funds to Plew Elementary School to replace security cameras, DVR, and LCD monitor in the amount of \$8,654.00, presented by Melissa Thrush and recommended by the Superintendent for approval (Exhibit 12-788).
 7. Payment of Invoices dated November 13, 2012, presented by Rita Scallan and recommended by the Superintendent for approval (Exhibit 12-789).
 8. Warrants in the amount of \$19,774,554.72 and Bank Transfers in the amount of \$16,128,000.00, presented by Rita Scallan and recommended by the Superintendent for approval (Exhibit 12-790).
 9. Acceptance of Donations, presented by Rita Scallan and recommended by the Superintendent for approval (Exhibit 12-791).
 10. Authorization to appropriate Federal Impact Aid Funds and make payment in the amount of \$4,262.19 (2008 Claiming Year) to Charter Schools and AMIKids-Emerald Coast, presented by Rita Scallan and recommended by the Superintendent for approval (Exhibit 12-792):
 - A. Okaloosa Academy - \$293.23
 - B. NWFSC Collegiate High School - \$764.78
 - C. Liza Jackson Preparatory School - \$3,204.18
 - D. AMIKids-Emerald Coast - \$0.00
 11. Additional NDIA ACCEleration Grant Applications, presented by Rita Scallan and recommended by the Superintendent for approval (Exhibit 12-793).
 12. Agreement between the School Board of Okaloosa County and Clemons Rutherford & Associates, Inc., for Educational Plant Survey and FISH Inventory Validation, presented by Dr. Bill Smith and recommended by the Superintendent for approval (Exhibit 12-794).
 13. Deleted - Lease Agreement between the School Board of Okaloosa County and Okaloosa County for a portion of Baker School property used for the operation of an EMS/Ambulance station, presented by Dr. Bill Smith and recommended by the Superintendent for approval.
 14. Agreements regarding the use of School Board property located adjacent to the STEMM Center campus f/k/a Valparaiso Elementary School, presented by Dr. Bill Smith and recommended by the Superintendent for approval:
 - A. Termination of Joint Use Agreement between the School Board of Okaloosa County and the Niceville Valparaiso American Little League, Inc. (Exhibit 12-795)
 - B. Lease Agreement between the School Board of Okaloosa County and the City of Valparaiso (Exhibit 12-796)
 15. School Volunteer Lists, presented by Kaye McKinley and recommended by the Superintendent for approval (Exhibit 12-797).

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16. Proposal for the Robert Wood Johnson Foundation Forward Promise Innovation Grant – Promoting Opportunities for the Health and Success of Young Men of Color – Male Engagement, Nurturing, Tutoring, and OutReach (MENTOR), presented by Dr. Cheryl Seals and recommended by the Superintendent for approval (Exhibit 12-798).
17. Affiliation Agreement between the School Board of Okaloosa County and Covenant Hospice to provide clinical experience to students participating in the CHOICE Technical Center LPN program, presented by Brenda Leeth and recommended by the Superintendent for approval (Exhibit 12-799).
18. Deleted - Memorandum of Agreement between the School Board of Okaloosa County and Dr. Eddie Zant to provide IMPACT testing program for both middle school and high school athletes throughout the school district at no cost to the school district or the students or their parents for both pre- and post-testing relating to concussion safety in the district's athletic programs, recommended by the Superintendent for approval.
19. Cleared certification requirements and issuance of contract for the 2012-2013 school year, presented by Christy McInnis and recommended by the Superintendent for approval (Exhibit 12-800).
20. Personnel Recommendations, presented by Mike Foxworthy and recommended by the Superintendent for approval:
 - A. New Hire Report (Exhibit 12-801)
 - B. Leave Requests (Exhibit 12-802)
 - C. Transfer Report (Exhibit 12-801)
 - D. Termination of Employee #xxx-xx-9438 (Exhibit 12-803)
 - E. Suspension of Employee #xxx-xx-1883 (Exhibit 12-804)
21. Employment Separations, presented by Mike Foxworthy and recommended by the Superintendent for approval (Exhibit 12-805).
22. Reinstatement of Sick Leave due to line-of-duty illness/injury/medical examination, presented by Mike Foxworthy and recommended by the Superintendent for approval (Exhibit 12-806):
 - A. Cynthia Bergquist, Transportation, 65.5 hours
 - B. Patricia Douglas, Transportation, 17.5 hours
 - C. Melinda Emmons, Food Services, 4.5 hours
 - D. Catherine Polazzo, Food Services, 75 hours
 - E. Patricia Richardson, Transportation, 14 hours
23. Zoning Waivers, presented by Rodney Nobles and recommended by the Superintendent for approval (Exhibit 12-807; See Zoning Waiver file).
24. Bids and Purchasing, presented by Vince Windham and recommended by the Superintendent for approval (see bid file for additional information):
 - A. Approval of Bids and Purchasing Requests:
 - (1) Tag-on Bid RFB 12-11 with Santa Rosa County School Board for Print Shop Paper, awarded to Mac Papers and Strickland Paper - Fixed Prices (Exhibit 12-808)
 - (2) Exempted Purchase, FIRSLAB, Human Resources, on as-needed basis (General Funds, Project 2025, Drug Testing) (Exhibit 12-809)
 - B. Rejection of Bids and Purchasing Requests: None

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C. Service Agreements:

- (1) SA# 13-81 Brent Purcell, Group instruction for high school drumline, Baker School - \$1500.00 (Baker Internal Funds-Band Boosters) (Exhibit 12-810)
 - (2) Deleted - Amendment to SA# 13-47 Speech & Language Pathology of Florida, Inc., ESE Department
25. Appropriation of District 2 School Board Member Capital Outlay Funds to Elliott Point Elementary School for mimios and document cameras in the amount of \$15,102.60, presented by Chuck Kelley (Exhibit 12-811).
 26. Appropriation of District 5 School Board Member Capital Outlay Funds to Edge Elementary School for mimios, projectors, televisions, and document cameras in the amount of \$13,538.71, presented by Melissa Thrush (Exhibit 12-812).

DISCUSSION AGENDA: None

CONSTRUCTION PROGRAM/OWNER'S REPRESENTATIVE'S BUSINESS: None

INFORMATION TECHNOLOGY SEAT MANAGEMENT CONTRACT: None

BIDS AND PURCHASING: None

ATTORNEY'S BUSINESS: None

SUPERINTENDENT'S BUSINESS:

1. Out-of-State Student Field Trips (Exhibit 12-813)

Dr. Tibbetts announced that Rick Soria and Shawnea Tallman are presenters at a national conference in Arizona this week that is addressing taking STEM into the next generation.

BOARD MEMBERS' BUSINESS:

Mrs. Frakes requested that the Board give consideration at the Organizational Meeting in regard to holding both monthly Board meetings at the School District Administration Building in Fort Walton Beach. She noted that the capacity at the Crestview Courthouse is significantly less, few citizens residing in the north part of the county attend, and traveling to Crestview interrupts the workday for staff. She commented that personnel appointments are driven by the vacancies and the urgency of the vacancy, not by the location of the appointee. Additionally, the Administrative Complex offers better quality recording than the courthouse. When considering other locations in Crestview, there is a cost factor in recording equipment, remodeling, and wireless connection. Mrs. Thigpen stated that wireless access would be an issue at the courthouse when the Board begins a paperless agenda system.

Ms. Thrush announced that the Niceville High School Eagle Pride Band will perform at the Macy's day Parade on Thanksgiving Day.

Ms. Thrush thanked the JrROTC units for their involvement in the Veteran's Day programs throughout the community and at the various schools.

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VISITORS:

6. Members of the Engineers for America Executive Committee, Lt. General (Ret.) Gordon Fornell and Paul Maryeski, presented Dr. Tibbetts with a plaque in recognition of her outstanding support, dedication, and leadership in the EFA program.

The Chairman opened the Public Hearing at 6:20 p.m.

PUBLIC HEARING:

3. The recommendation of the Superintendent for the adoption of a new job description for Computer and Handheld Technician was presented for approval. The Chairman called for public comment; there was none.

Motion to adopt a new job description for Computer and Handheld Technician, as recommended by the Superintendent, was made by Mrs. Thigpen, seconded by Mr. Kelley and carried unanimously (Exhibit 12-814).

2. The recommendation of the Superintendent to revise School Board Policy 12-2(A) Transported Students was presented for consideration. The Chairman called for public comment; there was none.

Motion to adopt revised School Board Policy 12-2(A) Transported Students, as recommended by the Superintendent, was made by Mrs. Frakes, seconded by Mrs. Thigpen and carried unanimously (Exhibit 12-815).

1. The recommendation of the Superintendent to revise School Board Policy 6-35(B)(5) Terminal Pay for Accumulated Sick Leave-Resignation or Retirement was presented for consideration. The Chairman called for public comment; there was none.

Motion to adopt revised School Board Policy 6-35(B)(5) Terminal Pay for Accumulated Sick Leave-Resignation or Retirement, as recommended by the Superintendent, was made by Mrs. Thigpen, seconded by Mr. Kelley and carried unanimously (Exhibit 12-816).

Chairman Walker concluded the Public Hearing and returned to the Agenda for the Regular Meeting at 6:23 p.m.

VISITORS:

1. On behalf of the Board Members and Attorney, Mrs. Frakes and Mrs. Thigpen presented Superintendent Tibbetts with a crystal vase in recognition of her 33 years of distinguished service in the Okaloosa County School District as a committed and respected leader, an advocate for students, and a champion of education. She was commended for her years of achievements and leadership as Superintendent from 2006-2012. The Board Members expressed their appreciation to Dr. Tibbetts for her service and her friendship. Dr. Tibbetts thanked the Board and stated that it has been an honor to serve as Superintendent.
2. On behalf of the Board Members, Attorney, and Superintendent, Mrs. Frakes and Mrs. Thigpen presented a crystal vase to Mr. Kelley in honor of his service as a member of the Okaloosa County School Board from 2004-2012. Mr. Kelley was commended for his eight years as a respected and dedicated advocate for students. The Board Members and the Superintendent expressed their appreciation to Mr. Kelley for his service and his friendship. Mr. Kelley stated that it has been an honor to serve on the Board for the past eight years and he

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thanked his colleagues for working with him and allowing him to serve for the past eight years.

BOARD MEMBERS' BUSINESS:

1. Mrs. Frakes suggested that a School Board member alternate be appointed to the Value Adjustment Board in the event she is unable to attend any meetings as the School Board Member representative. Mrs. Thigpen volunteered, and the Chairman appointed Mrs. Thigpen to serve on the Value Adjustment Board as the School Board Member alternate.
2. Motion to approve Resolution No. 12-07 Regarding Sequestration That Urges Congress And The Administration To Mitigate The Across-The-Board Cuts To Education That Are Scheduled To Occur January 2, 2013, presented by Cindy Frakes, was approved on a motion by Mrs. Thigpen and seconded by Mr. Kelley.
3. The Chairman appointed Ms. Thrush as the Board's representative on the Educational Support Professional of the Year Selection Committee.
4. The Chairman appointed Mrs. Thigpen as the Board's representative on the Teacher of the Year Selection Committee.

There being no further business, and upon motion being duly made and seconded, the meeting was adjourned at 6:40 p.m.

Jan Crawford, Recorder

ALEXIS TIBBETTS, Ed.D.
SUPERINTENDENT AND
CORPORATE SECRETARY

RODNEY L. WALKER
CHAIRMAN OF THE BOARD