

REGULAR MEETING – OCTOBER 22, 2012

The Invocation was offered by Mr. Kelley; the Pledge of Allegiance was led by Mrs. Thigpen.

The School Board of Okaloosa County met in Regular Session on October 22, 2012, in the Okaloosa County Courthouse, Crestview, Florida.

PRESENT: Rodney L. Walker, Chairman
Cathy Thigpen, Vice-Chairman
Chuck Kelley
Melissa Thrush

Alexis Tibbetts, Superintendent
C. Jeffrey McInnis, Esq., Attorney to the Board

ABSENT: Cindy Frakes

The Chairman called the meeting to order at 4:00 p.m. and welcomed visitors and presenters.

APPROVAL OF AGENDA:

Motion to approve the Agenda as amended was made by Mrs. Thigpen, seconded by Mr. Kelley and carried 4-0:

Consent Agenda: Added as item #11D, Reinstatement of Employee #xxx-xx-6183; added as item #19, Appropriation of District 4 School Board Member Capital Outlay Funds to Laurel Hill School, added as item #20, Appropriation of District 5 School Board Member Capital Outlay Funds to Ruckel Middle School

Information Technology SEAT Management Contract: Revision to item #1, Task Order No. 1-52; Revision to item #2, Task Order No. 1-53; Revision to item #3, Task Order No. 1-54.

VISITORS: None

PUBLIC DISCUSSION: No Request

PERSONNEL APPOINTMENTS:

1. The Superintendent's recommendation to appoint Duscha Ross to the position of Specialist, Instructional Technology, was approved on a motion by Mrs. Thigpen, seconded by Mr. Kelley, and carried 4-0 (Exhibit 12-731).

COMMITTEE AND STAFF REPORTS:

1. In-County Travel paid for the period of September 20 – October 3, 2012, presented by Rita Scallan (Exhibit 12-732)
2. Out-of-County Travel paid for the period of September 20 – October 3, 2012, presented by Rita Scallan (Exhibit 12-733)
3. Okaloosa County School Board, School Internal Funds, Financial Statements and Supplementary Information for Fiscal Year Ended June 30, 2012, presented by Rita Scallan (Exhibit 12-734)

Mr. Alan Jowers with Carr, Riggs & Ingram, LLC, explained the audit process and presented an overview of the results. At the end of fiscal year 2012, there was an increase of approximately 10% in school revenue from the same time last year.

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He presented a breakdown of receipts from middle and high school athletics and music.

Mr. Jowers noted that seven schools had findings this year which is more than in previous years; however, were not considered significant. He explained each of the findings in detail, and stated that principals have been made aware of the findings and their responses are included in the report. He and Mrs. Scallan, Chief Financial Officer, have discussed steps to move forward with reviewing certain points with the bookkeepers in these areas.

4. Quarterly Report on Service Agreements under the \$5000 threshold, July – September 2012, presented by Vince Windham (Exhibit 12-735)
5. Quarterly Report on Service Agreements for Law Enforcement under the \$5000 threshold, July – September 2012, presented by Vince Windham (Exhibit 12-736)
6. Quarterly Report on Short-Term Facility Use Contracts and Lease Agreements with fees of less than \$5000, July – September 2012, presented by Vince Windham (Exhibit 12-737)
7. RESTORE Act Presentation, presented by Shawnea Tallman and Dort Baltes (Exhibit 12-738)

Mrs. Dort Baltes presented an update on the District's status with the RESTORE Act. Based on information from the Florida Association of Counties it is recommended that school districts and counties be prepared with a policy and procedures for applying for funds when a determination is made by the courts on the amount of funding awarded from the Horizon oil spill. Dr. Tibbetts explained the three major categories in which trust fund dollars would be designated.

Mrs. Baltes stated that it is anticipated the school district will be involved in several ways, and will work with a local council appointed by the County Commissioners. She commented that an individual should be appointed by the Board to serve on the council as a representative of the school district. Examples of possible funded projects were presented. She explained that the district will formalize its proposal by making certain that a K-12 education component is embedded in any project that is proposed in Okaloosa County for the council's review of RESTORE Act funding. She stated that a formal proposal will be presented to the Board for approval.

Mr. Walker recommended that Mr. McInnis serve as Board representative with the Superintendent in this matter due to the legal technicalities involved with the funds. He requested that teachers and staff be involved in the process as the restrictions on the funds may filter to the classrooms.

Mrs. Baltes stated that it has been suggested that the district formalize its interest in the involvement of the RESTORE Act funds designated to Okaloosa County by writing a letter to the League of Counties in this regard.

Motion to authorize the Chairman to sign a letter to the League of Counties as formal notification of the District's interest in being involved in the RESTORE Act funds designated to Okaloosa County, and that the Board review the letter prior to mailing, was made by Mrs. Thigpen, seconded by Mr. Kelley and carried 4-0.

8. Report on Teacher Value Added Measures, presented by Ryan Gore (Exhibit 12-739)

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Mr. Gore provided the Board with an update on the 2011-2012 teacher evaluation score cycle and providing teachers with their final evaluation scores, which were determined at the last Teacher Evaluation Committee meeting. He explained the process in which the scores would be rolled out, the timeline, and how the information would be passed along to the principals and teachers. The target date at this time to make the final evaluation scores available on PAWS is November 1st. Dr. Tibbetts clarified that teachers have been provided their observation and evaluation information from last year, and at this time they will be receiving their VAM (Value Added Measure) scores from last year.

After showing the screen views of the web-based applications that teachers and principals will access through PAWS, Mr. Gore informed the Board that principals will be provided this presentation at the principal's meeting tomorrow, and three voluntary technical assistance meetings for teachers across the county will be offered prior to November 1st. The primary focus of these meetings will be navigating this application.

Karen Peek, OCEA President, addressed the Board in regard to the State acknowledging that the data they have sent to the district is flawed and cannot be verified as reliable. She emphasized that there is nothing Okaloosa County School District could have prevented or changed, that this was legislated and not fully developed. She noted that with this year being the baseline, the Evaluation Committee did a good job on setting the scores.

CONSENT AGENDA:

Motion to approve the Consent Agenda as amended was made by Mr. Kelley, seconded by Mrs. Thigpen and carried 4-0:

1. Minutes of Workshop Meeting of October 4, 2012 and Minutes of Regular Meeting of October 8, 2012, recommended by the Superintendent for approval.
2. Appropriation of District 5 School Board Member Capital Outlay Funds to Niceville High School for band percussion instruments in the amount of \$16,540.00 and for technology needs in the amount of \$29,741.38, presented by Melissa Thrush and recommended by the Superintendent for approval (Exhibit 12-740).
3. Budget Amendment #3 for 2012-2013, presented by Rita Scallan and recommended by the Superintendent for approval (Exhibit 12-741).
4. Monthly Financial Report for September 2012, presented by Rita Scallan and recommended by the Superintendent for approval (Exhibit 12-742).
5. Acceptance of Donations, presented by Rita Scallan and recommended by the Superintendent for approval (Exhibit 12-743).
6. Payment of Invoices dated October 22, 2012, presented by Rita Scallan and recommended by the Superintendent for approval (Exhibit 12-744).
7. Volunteer Lists, compiled by Kaye McKinley and recommended by the Superintendent for approval (Exhibit 12-745).
8. Clinical Affiliation Agreement between the School Board of Okaloosa County and the Recovery Room-Immediate Care to provide clinical experiences for students participating in the LPN program at CHOICE Technical Center, presented by Brenda Leeth and recommended by the Superintendent for approval (Exhibit 12-746).

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9. Certification Testing Center Agreement between the School Board of Okaloosa County and Certification Partners, LLC, to enable the district to offer Certified Internet Web industry certifications, presented by Patti Bonezzi and recommended by the Superintendent for approval (Exhibit 12-747).
10. Agreements between the School Board of Okaloosa County and the following employers to provide training to ESE students participating in the School-to-Work Program, presented by Melody Sommer and recommended by the Superintendent for approval (Exhibit 12-748):
 - A. Foxwood Country Club
 - B. Wal-Mart, Crestview
11. Personnel Recommendations, presented by Mike Foxworthy and recommended by the Superintendent for approval:
 - A. New Hire Report (Exhibit 12-749)
 - B. Leave Requests (Exhibit 12-750)
 - C. Transfer Report (Exhibit 12-749)
 - D. Reinstatement of Employee #xxx-xx-6183 (Exhibit 12-751)
12. Employment Separations, presented by Mike Foxworthy and recommended by the Superintendent for approval (Exhibit 12-752).
13. Reinstatement of Sick Leave due to line-of-duty illness/injury/medical examination, presented by Mike Foxworthy and recommended by the Superintendent for approval (Exhibit 12-753):
 - A. Heather Jacobs, Walker Elementary School, 2 hours
 - B. Marcia Thompson, Niceville High School, 75 hours
14. Zoning Waivers, presented by Rodney Nobles and recommended by the Superintendent for approval (Exhibit 12-754; see Zoning Waiver file).
15. Renewal of Beverage Vending Agreement between the School Board of Okaloosa County and Coca-Cola Enterprises, Inc. d/b/a Florida Coca-Cola Bottling Company, presented by Vince Windham and recommended by the Superintendent for approval (exhibit 12-755).
16. Annual Agreement for Charter Bus Services between the School Board of Okaloosa County and the following providers, presented by Vince Windham and recommended by the Superintendent for approval:
 - A. Group Travel Network, Inc. (Exhibit 12-756)
 - B. Kingdom Coach, LLC (Exhibit 12-757)
17. Recommendation of committee for RFQU 13-Q01 Educational Plant Survey Consultant, to rank the respondents as follows for purposes of negotiating a contract for services, presented by Vince Windham and recommended by the Superintendent for approval (Exhibit 12-758):
 - 1) CRA Architects
 - 2) Matrix Design Group
18. Bids and Purchasing, presented by Vince Windham and recommended by the Superintendent for approval (see bid file for additional information):
 - A. Approval of Bids and Purchasing Requests:
 - (1) Amendment to Tag-On Bid 10-69-DR with Pasco County Schools for Commodity Pork Processing, adding two new pork products to the original award, awarded to JTM Provisions Company (Exhibit 12-759)

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- (2) Tag-On Bid ITB 11063-DST with Hillsborough County Public Schools for Driver Education Vehicles, awarded to Mears Motor Leasing, Fixed Prices (Exhibit 12-760)
 - (3) Exempted Purchase 6A 1.012(11)(b): EBSCO Publishing, Web-based Subscriptions, Curriculum & Instruction - \$28,000.00 (Exhibit 12-761)
 - (4) Exempted Purchase 6A 1.012(11)(b): Certiport, License with 2007 Certiprep Full Suite for online use, CHOICE - \$65,350.00 (Exhibit 12-762)
- B. Rejection of Bids and Purchasing Requests: None
- C. Service Agreements:
- (1) Amendment to SA# 13-07 Phillip Christenot, additional scope of work, increase in contract amount, Choctawhatchee High School Chorus (Exhibit 12-763)
 - (2) Amendment to SA# 13-47 Speech & Language Pathology De Americas, Inc., Change in company name to Speech & Language Pathology of Florida, Inc. (Exhibit 12-764)
 - (3) SA# 13-73 Patrick McGreevy, Provide hands-on consultation and training for teachers of students with limited communication and/or nonverbal, ESE Department - \$15,750.00 (General Funds, project 2018, Itinerant TCHS Autistic Program) (Exhibit 12-765)
 - (4) SA# 13-74 Juli Kim Dixon, Provide Technical assistance during planning period, conduct "Making Sense of the Common Core State Standards for Mathematics" training, Curriculum & Instruction - \$12,000.00 (General Funds, project 7016, Professional Development Training-GF) (Exhibit 12-766)
 - (5) SA# 13-75 Lisa Johansson and Associates, Expand the family literacy program at schools with high ESL student populations, Student Intervention Services Dept. - \$5568.00 (Special Revenue, project 3418, Title III – English Language) (Exhibit 12-767)
19. Appropriation of District 4 School Board Member Capital Outlay Funds to Laurel Hill School for instructional technology equipment in the amount of \$10,000.00, presented by Cathy Thigpen and recommended by the Superintendent for approval (Exhibit 12-768).
20. Appropriation of District 5 School Board Member Capital Outlay Funds to Ruckel Middle School for capital improvements, replacing carpet, and band instruments in the amount of \$23,274.80, presented by Melissa Thrush and recommended by the Superintendent for approval (Exhibit 12-769).

DISCUSSION AGENDA: None

CONSTRUCTION PROGRAM/OWNER'S REPRESENTATIVE'S BUSINESS:

1. Motion was made by Mrs. Thigpen to approve Program No. 4, Task Order No. 26, GMP for Baker School and Richbourg School Replacement Roofing Project, in the amount of \$739,164.00, presented by Dr. Bill Smith and recommended by

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the Superintendent for approval, seconded by Mr. Kelley and carried 4-0 (Exhibit 12-770).

INFORMATION TECHNOLOGY SEAT MANAGEMENT CONTRACT:

1. Motion was made by Mrs. Thigpen and seconded by Mr. Kelley to approve Task Order No. 1-52 Replacement of Phone System, Choctawhatchee High School, amount not to exceed \$112,617.40, presented by Eric Mitchell and recommended by the Superintendent for approval (Exhibit 12-771).

Responding to Mr. Kelley's question, Mrs. Scallan stated that funds for replacing the three phone systems due to lightning damage are through the district's deductible part of insurance from the general fund.

Ms. Thrush expressed concern regarding long-term funding to replace the analogue systems, and inquired about a plan for the eventual replacement at the other schools, current spending on analogue lines, and how to determine the savings generated at each school for replacement. Eric Mitchell, SEAT Management Specialist, responded that currently the plan is to replace the phone systems as they fail. If funds become available, there is a priority list of schools' needs for replacement.

In response to Ms. Thrush's inquiry regarding savings, Mrs. Scallan responded that she would have to meet with Mr. Mitchell to know the exact projected savings, as it could affect the district's e-rate, and she would need assistance in determining an estimated savings at those particular schools. She clarified that the phone systems at the three schools under the task orders are either non-operable or partially operable systems.

Mrs. Thigpen's motion carried 4-0.

2. Motion to approve Task Order No. 1-53 Replacement of Phone System, Meigs Middle School, amount not to exceed \$87,077.95, presented by Eric Mitchell and recommended by the Superintendent for approval, was made by Mrs. Thigpen, second by Mr. Kelley and carried 4-0 (Exhibit 12-772).
3. Motion was made by Mrs. Thigpen to approve Task Order No. 1-54 Replacement of Phone System, Edwins Elementary School, amount not to exceed \$62,115.40, presented by Eric Mitchell and recommended by the Superintendent for approval, seconded by Mr. Kelley and carried 4-0 (Exhibit 12-773).
4. Motion to approve Task Order No. 1-55 Replacement of Checkpoint Firewall, amount not to exceed \$29,200.00, presented by Eric Mitchell and recommended by the Superintendent for approval was made by Mr. Kelley and seconded by Mrs. Thigpen (Exhibit 12-774).

Responding to Ms. Thrush's inquiry, Mr. Mitchell stated the firewall has reached end of life. Under the SEAT Management contract, L3 is required to provide maintenance; however, they can no longer maintain the device so it has to be replaced by the District. The annual maintenance cost is included in the SEAT Management contract.

Mr. Kelley's motion carried 4-0.

Mr. Mitchell informed the Board that the final cost for the Lowery Place phone system replacement is \$86,628.89.

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Ms. Thrush requested that Mr. Mitchell provide an estimate on the cost and savings associated with the phone system replacements. Following Ms. Thrush's concern regarding the cost to schools to add a phone system, Mr. Mitchell commented that the phone system is highly adaptable and has been built with the potential for additions and initially will not be a significant issue.

BIDS AND PURCHASING: None

ATTORNEY'S BUSINESS: None

SUPERINTENDENT'S BUSINESS:

1. Out-of-State Student Field Trips (Exhibit 12-775)

Dr. Tibbetts thanked Mrs. Scallan, and the district and school staff for their efforts during the FTE audit.

Dr. Tibbetts announced that Okaloosa County School District was cited at the Digital Learning Awards Program for finishing in the top 100 of all the school districts in the United States, because of the District's educators using the digital resources online with netTrekker.

Dr. Tibbetts acknowledged Christian Brown, a student at Fort Walton Beach High School, who was one of ten students chosen by the U. S. Military Academy at West Point for their Student Leadership Program.

BOARD MEMBERS' BUSINESS: None

There being no further business, and upon motion being duly made and seconded, the meeting was adjourned at 5:12 p.m.

Jan Crawford, Recorder

ALEXIS TIBBETTS, Ed.D.
SUPERINTENDENT AND
CORPORATE SECRETARY

RODNEY L. WALKER
CHAIRMAN OF THE BOARD