

**REGULAR MEETING – MAY 24, 2010**

The Invocation was offered by Mr. Kelley; the Pledge of Allegiance was led by Mrs. Thigpen.

The School Board of Okaloosa County met in Regular Session on May 24, 2010, in the Okaloosa County Courthouse, Crestview, Florida.

**PRESENT:** Rodney Walker, Chairman  
Howard Hill  
Chuck Kelley  
Cathy Thigpen

Alexis Tibbetts, Superintendent  
C. Jeffrey McInnis, Esq., Attorney to the Board

**ABSENT:** Cindy Frakes, Vice-Chairman

The Chairman called the meeting to order at 4:00 p.m. and welcomed visitors and presenters.

**APPROVAL OF AGENDA:**

Motion to approve the Agenda as amended was made by Mr. Hill, seconded by Mrs. Thigpen and carried 4-0:

Committee and Staff Reports: Item #4 was deleted.

Consent Agenda: Added as item #25, Appropriation of District 2 School Board Member Capital Outlay Funds to Destin Middle School and Niceville High School; added as item #26, Extension Agreement between the School Board of Okaloosa County and AMIKIDS-Emerald Coast; added as item #27, Appropriation of District 1 School Board Member Capital Outlay Funds to Meigs Middle School; added as item #28, Appropriation of District 4 School Board Member Capital Outlay Funds to Davidson Middle School

Mr. Kelley requested a revision to the Appropriation of District 2 School Board Member Capital Outlay Funds to Destin Middle School for 50 classroom chairs be amended to two MIMIO systems. The amount of funds was not revised.

**VISITORS:**

- 1 The Board recognized the Florida High School Activities Association Track and Field Class 3A State Champions for 2010: Charlie Tidwell, Niceville High School, Boys Varsity Shot Put and Donquel Dorsey, Crestview High School, Boys Varsity 400 Meter Dash (Exhibit 10-329)

**PUBLIC DISCUSSION:** No Request

**PERSONNEL APPOINTMENTS:** None

**COMMITTEE AND STAFF REPORTS:**

- 1 In-County Travel paid for the period of April 22 – May 5, 2010, presented by Rita Scallan (Exhibit 10-330)
- 2 Out-of-County Travel paid for the period of April 22 – May 5, 2010, presented by Rita Scallan (Exhibit 10-331)

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3. Grants Update, presented by Kaye McKinley (Exhibit 10-332)
4. Deleted - Budget Update, presented by Rita Scallan

### CONSENT AGENDA:

Mr. Hill asked if there is an early termination provision in the multi-year contract with Hasler Products for a check folding machine. He stated that in an effort to save money, the Board has considered the District moving toward online banking with direct deposit, which would eliminate the printing, folding and distributing of checks. Mr. Vince Windham responded that the contract includes the standard opt-out clause; however, he would review the contract in regard to the option of early termination, and he would get back with Mr. Hill.

Motion to approve the Consent Agenda as amended was made by Mr. Hill, seconded by Mrs. Thigpen and carried 4-0.

1. Minutes of Workshop Meeting of May 6, 2010 and Minutes of Regular Meeting of May 10, 2010, recommended by the Superintendent for approval.
2. Appropriation of District 2 School Board Member Capital Outlay Funds to Fort Walton Beach High School for DLP projectors, screens and accessories in the amount of \$1828.00, presented by Chuck Kelley and recommended by the Superintendent for approval (Exhibit 10-333).
3. Appropriation of District 3 School Board Member Capital Outlay Funds to Laurel Hill School for stage curtains in the amount of \$7681.00, presented by Rodney Walker and recommended by the Superintendent for approval (Exhibit 10-334).
4. Budget Amendment #8, presented by Rita Scallan and recommended by the Superintendent for approval (Exhibit 10-335).
5. Monthly Financial Report for April 2010, presented by Rita Scallan and recommended by the Superintendent for approval (Exhibit 10-336).
6. Acceptance of Donations, presented by Rita Scallan and recommended by the Superintendent for approval (Exhibit 10-337).
7. Payment of Invoices dated May 24, 2010, presented by Rita Scallan and recommended by the Superintendent for approval (Exhibit 10-338).
8. Request to advertise a public hearing for revision of School Board Policy 4-33 (E) Zero Tolerance for Drugs, presented by Jerry Sansom and recommended by the Superintendent for approval (Exhibit 10-339).
9. Group Event Agreement between the School Board of Okaloosa County and Big Kahuna's Water and Adventure Park for the Niceville High School Project Graduation event, presented by Jim Evans and recommended by the Superintendent for approval (Exhibit 10-340).
10. Renewal of Interlocal Agreement for Disaster Recovery Preparedness between the School Board of Okaloosa County and the School Board of Bay County, presented by Ryan Gore and recommended by the Superintendent for approval (Exhibit 10-341).
11. Volunteer Lists, compiled by Kaye McKinley and recommended by the Superintendent for approval (Exhibit 10-342).

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12. School Safety & Security Best Practices with their associated indicators 2009-2010 School Safety and Security Self-Assessment Form, presented by Jerry Sansom and recommended by the Superintendent for approval (Exhibit 10-343).
13. Elementary Grading Policy for 2010-2011 school year, presented by Guyla Hendricks and recommended by the Superintendent for approval (Exhibit 10-344).
14. Memorandum of Understanding between the School Board of Okaloosa County and the Florida Department of Education for Race to the Top grant funds, Phase 2, presented by Guyla Hendricks and recommended by the Superintendent for approval (Exhibit 10-345).
15. Waiver of Grade Level Chair Supplement at Elliott Point Elementary School, presented by Janet Stein and recommended by the Superintendent for approval (Exhibit 10-346).
16. Voluntary Prekindergarten Education Program Statewide Provider Agreement between the School Board of Okaloosa County and the Early Learning Coalition of Okaloosa and Walton Counties, presented by Guyla Hendricks and recommended by the Superintendent for approval (Exhibit 10-347).
17. Project Application for Carl D. Perkins Secondary DJJ Competitive Grant, presented by Dort Baltes and Mary Beth Jackson and recommended by the Superintendent for approval (Exhibit 10-348).
18. Subject Area Exam/Certification Reimbursement, presented by Carolyn McAllister and recommended by the Superintendent for approval (Exhibit 10-349).
19. Personnel Recommendations, presented by Mike Foxworthy and recommended by the Superintendent for approval:
  - A. New Hire Report (Exhibit 10-350)
  - B. Leave Requests (Exhibit 10-351)
  - C. Transfer Report (Exhibit 10-350)
20. Employment Separations, presented by Mike Foxworthy and recommended by the Superintendent for approval (Exhibit 10-352).
21. Reinstatement of Sick Leave due to line-of-duty illness/injury/medical examination, presented by Mike Foxworthy and recommended by the Superintendent for approval (Exhibit 10-353):
  - A. Wanda Adkinson, Transportation, 13 hours
  - B. Timothy Barrow, Transportation, 6 hours
  - C. James Branson, Transportation, 4 hours
  - D. Holley Edson, Transportation, 8 hours
  - E. Mary Mullins, Valparaiso Elementary, 3.75 hours
22. Zoning Waivers, presented by Deputy Superintendents and recommended by the Superintendent for approval (Exhibit 10-354; see Zoning Waiver file).
23. Bids and Purchasing, presented by Rick Norris and recommended by the Superintendent for approval (see bid file for additional information):
  - A. Approval of Bids and Purchasing Requests:

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- (1) RFB 10-B05 Office and Classroom Cut Paper, awarded to Gulf Coast Office Products (GCOP), Price Increase (Exhibit 10-355)
  - (2) Tag-on-Bid #08/09-3 Various Equipment and Amenities for Parks and Playgrounds with Clay County, Board of County Commissioners, multiple vendors, Fixed Prices (Exhibit 10-356)
  - (3) Carrier Building Systems and Services, Sole Source for factory direct pricing on equipment from Carrier Corporation (Exhibit 10-357)
  - (4) McQuay International, Sole Source for factory direct pricing on equipment from Overstreet Equipment Sales (Exhibit 10-358)
  - (5) Discovery Education Assessment, LLC, Sole Source for assessment services, \$280,921.50 (Exhibit 10-359)
  - (6) Multi-year Lease Contract, Hasler Products, for two pressure sealers, Accounts Payable Department and Payroll Department, \$20,097.00 (Exhibit 10-360)
- B. Rejection of Bids and Purchasing Requests: None
- C. Service Agreements: None
24. 2011-2012 GPS and SCP Grant Application - Annette P. Edwins School of Arts and Science, presented by Dr. Connie Hall and recommended by the Superintendent for approval (Exhibit 10-361).
  25. Appropriation of District 2 School Board Member Capital Outlay Funds to the following schools, presented by Chuck Kelley and recommended by the Superintendent for approval (Exhibit 10-362):
    - A. Destin Middle School for 2 MIMIO systems in the amount of \$3000
    - B. Niceville High School for construction materials for the girls softball field restroom facility in the amount of \$5000
  26. Extension Agreement between the School Board of Okaloosa County and AMIKIDS-Emerald Coast, presented by Jerry Sansom and recommended by the Superintendent for approval (Exhibit 10-363).
  27. Appropriation of District 1 School Board Member Capital Outlay Funds to Meigs Middle School for MIMIOs and cafeteria chairs in the amount of \$14,880.50, presented by Cindy Frakes and recommended by the Superintendent for approval (Exhibit 10-364).
  28. Appropriation of District 4 School Board Member Capital Outlay Funds to Davidson Middle School to purchase Destiny software and wireless bar code scanner in the amount of \$2099, presented by Cathy Thigpen and recommended by the Superintendent for approval (Exhibit 10-365).

**DISCUSSION AGENDA:** None

**CONSTRUCTION PROGRAM/OWNER'S REPRESENTATIVE'S BUSINESS:**

1. Upon inquiry from Mrs. Thigpen, Dr. Bill Smith stated that the modification for the Okaloosa Lane paving project consists of paving a 1200 foot section of Okaloosa

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Lane from Redstone Avenue to Serenity Lane, and will include a pedestrian sidewalk to the gate entrance of Riverside Elementary School.

Mr. Hill commented that although paving the 1200 foot section would reduce dust and maintenance on the school's air conditioning units, he did not support the modification for the paving project, as funds for this project could be diverted to the District's critical-need projects. He stated that paving this area is the responsibility of the city and county.

The Faithful+Gould Cost Verification Report has been received indicating that the GMP from Jacobs/Titan for Program No. 3, Task Order No. 15, GMP (#2) Scope Modification for the Okaloosa Lane Paving Project in the amount of \$496,807.00 is well within a reasonable range.

Motion to approve Program No. 3, Task Order No. 15, GMP (#2) Scope Modification for the Okaloosa Lane Paving Project in the amount of \$496,807.00, presented by Dr. Bill Smith and recommended by the Superintendent for approval was made by Mrs. Thigpen seconded by Mr. Kelley and carried 3-1, with Mr. Hill dissenting (Exhibit 10-366).

**INFORMATION TECHNOLOGY SEAT MANAGEMENT CONTRACT:** None

**BIDS AND PURCHASING:** None

**ATTORNEY'S BUSINESS:** None

**SUPERINTENDENT'S BUSINESS:**

1. Out-of-State Student Field Trips (Exhibit 10-367)

Dr. Tibbetts clarified that while developing a proposal for the Annette P. Edwins School of Fine and Performing Arts, neither the School Board nor the District staff have encouraged anything additional with the fine arts program. She stated that in the process of developing the proposal, Dr. Hall has traveled to Washington D.C. at her own expense, and she and staff are currently working on grants for the program.

The Superintendent announced that Susan Campbell, Guidance Secretary at Niceville High School, has been named a State Finalist for the School-Related Employee of the Year.

**BOARD MEMBERS' BUSINESS:**

Mr. Hill stated that Indira Mishra, a student at Bluewater Elementary School, has been selected as one of the finalists in the nationwide "Doodle 4 Google" contest. He stated that there is a link on the District web site to view the artwork and submit a vote.

Mr. Hill commented on the reduced number of senior honor students who were recognized at the annual Anne T. Mitchell Academic Awards Assembly last week, noting that this was the first senior class that was subjected to the change of weight given on honors classes. He inquired as to whether the District should maintain the same criteria for honors. Mrs. Hendricks responded that the honors criteria are reviewed every year when the Pupil Progression Plan is updated. A group of individuals who discussed the honors criteria for 2010-2011 decided to keep the same criteria so that the students who earned honors would feel they had made achievements above and beyond. The group includes administrators, classroom teachers, guidance counselors, and others in different types of positions.

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Mr. Hill asked if the District's web site could include a link that would give accurate updated information on the oil spill and its effects in this area. Dr. Tibbetts stated that Senator Bill Nelson's office posts current information daily, and she suggested that the District web page include Senator Nelson's web address for visitors to get updated information about the oil spill in the Gulf.

The Chairman recessed the Regular Meeting and called to order the Public Hearing at 4:35 p.m.

### **PUBLIC HEARING:**

The proposed revision of School Board Policy 2-17 Purchasing Procedures was presented for consideration. The Chairman called for public comment; there was none.

Motion to approve revised School Board Policy 2-17 Purchasing Procedures as recommended by the Superintendent, was made by Mrs. Thigpen, seconded by Mr. Hill and carried 4-0 (Exhibit 10-368).

The Chairman concluded the Public Hearing and reconvened the Regular Meeting at 4:36 p.m.

Mr. Kelley requested clarification on purchasing procedures in regard to items in excess of \$5000, asking if the District is required to go out for bid when a multi-year contract is expiring, or if the District can accept the vendor's agreement to provide services at the same price that they provided under the multi-year contract.

Vince Windham responded that contracts are written different ways and it would depend on the language in each contract as to whether it would go out for bid when it expires. If the language in a multi-year contract includes renewal, then that is an opportunity for the District to renew the contract past the original deadline. He stated that the language in contracts allows the District to back out if needed, if marketing conditions change, at which time the District can terminate the contract and immediately bid it. Dr. Tibbetts stated that multi-year contracts are reviewed annually.

Mr. Kelley stated that approximately five years ago it seemed to be in the District's best interest to renew contracts at the same price; however, with the current economy, there are a number of opportunities to save money by going out for bids. He stated that the District is doing everything possible to cut costs and if there are opportunities to re-bid contracts and potentially save money, then those options should be explored.

Mrs. Thigpen commended Tricia Branagan, web site manager, on the outstanding articles she posts on the District's web site. She highlights multiple areas of current events from the schools, recognizing students, teachers, and events throughout the District.

Mrs. Thigpen commended the school participants at the Anne T. Mitchell Senior Academic Awards reception and assembly, namely Ruckel Jazz Band, Baker High School Chorus, Crestview JrROTC, and the Culinary Arts students.

Karen Peek, OCEA President, presented the Board with a Memorandum of Understanding, proposed by the Union regarding negotiations issues for those programs to be funded with Race to the Top Grant funds (RTTT), for which she requested Board approval. She explained the position of OCEA and the content areas contained in OCEA's Memorandum of Understanding. With regard to item #5 in the OCEA MOU, she explained that at the end of the District's current master contract in 2012, RTTT funding will come to an end and programs implemented with the funds

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would automatically be terminated in the master contract unless both parties re-negotiate the issues. If item #5 is not included in the MOU, the master contract would continue to include RTTT provisions regardless of any continued RTTT funding.

Mr. McInnis stated that the MOU that OCEA is presenting is between the Board and the local bargaining unit and outlines how certain contract and negotiation issues will be handled. It will not be forwarded to the State and does not amend the RTTT District's FLDOE Race to the Top Memorandum of Understanding Phase 2 Application; it affects only the local parties. The MOU from OCEA has parameters for how the local parties negotiate this process. He further explained that OCEA's MOU also clarifies that any items relating to the RTTT Application or Plan that are unsuccessfully negotiated specifically for the purpose of applying for or receiving the RTTT grant award would not be subject to impasse procedures under Chapter 447.

Mr. Walker stated that the Race to the Top program was not designed for "A" school districts like Okaloosa County, and that Okaloosa County is not a prime candidate for Race to the Top funding. Mrs. Thigpen asked if the language in item #5 of the OCEA MO could be amended.

Dr. Tibbetts clarified that there are many tenets in RTTT that the District has already been moving toward in the curriculum and instructional programs, and she is hesitant to include item #5 in the Memorandum of Understanding as proposed by OCEA.

Lengthy discussion followed regarding the language of item #5 in the Memorandum of Understanding as proposed by OCEA. The Board members' questions were answered by Mike Foxworthy, Chief Officer of Human Resources, and Greg Butler, OCEA Director.

Mrs. Thigpen recommended that the Board authorize the Superintendent to continue working on the language contained in item #5 of OCEA's Memorandum of Understanding, and if it can be resolved, then allow the chairman the authority to sign it.

After further discussion, Mrs. Thigpen made a motion to authorize the Superintendent, Karen Peek, and Board Chairman to amend the language under item #5 of OCEA's Memorandum of Understanding that is agreeable to all parties, and if the three parties cannot come to an agreement, then remove item #5. Additional clarification was made by Mr. Foxworthy concerning the expiration of the collective bargaining contract and the process that would follow should the language in item #5 remain in the Memorandum of Understanding.

Mrs. Thigpen amended her motion to approve the Memorandum of Understanding as presented by OCEA, with item #5 remaining. Mr. Hill seconded the motion for discussion (Exhibit 10-369).

Mr. Kelley stated that since the Board had just received the Memorandum of Understanding from OCEA at the meeting, he would not support it as he had not been given opportunity to ask questions that would alleviate the confusion with regard to the expiration date and language contained in the document.


Mrs. Thigpen's motion failed 2-2, with Mr. Hill and Mr. Kelley dissenting.

Motion was made by Mr. Kelley to approve the Memorandum of Understanding presented by OCEA, with the deletion of item #5. The motion was seconded by Mr. Hill and failed 2-2, with Mr. Walker and Ms. Thigpen dissenting.

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There being no further business, and upon motion being duly made and seconded, the meeting was adjourned at 5:35 p.m.

Jan Crawford, Recorder

  
ALEXIS TIBBETS, Ed.D.  
SUPERINTENDENT AND  
CORPORATE SECRETARY

  
RODNEY L. WALKER  
CHAIRMAN OF THE BOARD