

**REGULAR MEETING – DECEMBER 13, 2010**

The Invocation was offered by Mrs. Frakes; the Pledge of Allegiance was led by Mr. Kelley.

The School Board of Okaloosa County met in Regular Session on December 13, 2010, in the School District Administration Building, 120 Lowery Place, SE, Fort Walton Beach, Florida.

**PRESENT:** Rodney Walker, Chairman

Cathy Thigpen, Vice-Chairman (arrived at 6:05 p.m.)

Cindy Frakes

Chuck Kelley

Melissa Thrush

Alexis Tibbetts, Superintendent (arrived at 6:05 p.m.)

C. Jeffrey McInnis, Esq., Attorney to the Board

The Chairman called the meeting to order at 6:00 p.m. and welcomed visitors and presenters.

**APPROVAL OF AGENDA:**

Motion to approve the Agenda as amended was made by Mr. Kelley seconded by Mrs. Frakes and carried 4-0:

Visitors: Item #1 was deleted, Update on Base Housing

Consent Agenda: Item #6 was deleted, Request to advertise a public hearing for revision of School Board Policy 4-42 Head Lice; item #24F was deleted, Termination of Employee #xxx-xx-1947;; added as item #28C(3), SA# 11-91 Miracle Strip Officials Association, Officials for Basketball Shootout, Choctawhatchee High School - \$6260.00; added as item #29, Authorization for Superintendent to enter into agreement on behalf of Baker School with the State of Florida Division of Forestry to provide site improvement work on district property adjacent to the Baker School campus and allow the Division of Forestry to recover their expenses by selling timber cut and removed from the site; added as item #30, Appropriation of District 1 School Board Member Capital Outlay Funds to CHOICE in the amount of \$809.95 .

Mrs. Frakes stated that the appropriation of capital outlay funds to CHOICE that is added to the agenda is an emergency item because the quote expires at the end of the year.

**VISITORS:**

1. Deleted - Update on Base Housing, presented by Col. Sal Nodjomian (to be scheduled at a later date.

**PUBLIC DISCUSSION:** No Request

**PERSONNEL APPOINTMENTS:** None

**COMMITTEE AND STAFF REPORTS:** (Workshop Only)

1. In-County Travel paid for the period of October 21 – November 18, 2010, presented by Rita Scallan (Exhibit 10-871)
2. Out-of-County Travel paid for the period of October 21 – November 18, 2010, presented by Rita Scallan (Exhibit 10-872)

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3. Report on Significant Financial Trends and Findings in 2008-2009 Fiscal Year Audits of District School Boards, presented by Rita Scallan (Exhibit 10-873)
4. AP/IB/AICE Update, presented by Steve McLaughlin (Exhibit 10-874)

**CONSENT AGENDA:**

Motion to approve the Consent Agenda as amended was made by Mr. Kelley, seconded by Mrs. Frakes and carried 4-0:

1. Minutes of Workshop Meeting of November 4, 2010; Minutes of Regular Meeting of November 8, 2010; and Minutes of Special Meeting/Organizational Session of November 16, 2010, recommended by the Superintendent for approval.
2. Appropriation of District 2 School Board Member Capital Outlay Funds to Destin Middle School for laptop computers in the amount of \$26,695.51, presented by Chuck Kelley and recommended by the Superintendent for approval (Exhibit 10-875).
3. Appropriation of District 2 School Board Member Capital Outlay Funds to Fort Walton Beach High School for the purchase of two scoreboards for the gym in the amount of \$6168.00, presented by Chuck Kelley and recommended by the Superintendent for approval (Exhibit 10-876).
4. Appropriation of District 3 School Board Member Capital Outlay Funds to Fort Walton Beach High School for the purchase of MIMIOs and MOBI in the amount of \$7938.20, presented by Rodney Walker and recommended by the Superintendent for approval (Exhibit 10-877).
5. Request to advertise a public hearing for revision of School Board Policy 4-25 Administering Medicines to Students, presented by Lois Handzo and recommended by the Superintendent for approval (Exhibit 10-878).
6. Deleted - Request to advertise a public hearing for revision of School Board Policy 4-42 Head Lice, presented by Lois Handzo and recommended by the Superintendent for approval.
7. Payment of Invoices dated December 13, 2010, presented by Rita Scallan and recommended by the Superintendent for approval (Exhibit 10-879).
8. Warrants in the amount of \$28,128,086.90 and Bank Transfers in the amount of \$334,000.00, presented by Rita Scallan and recommended by the Superintendent for approval (Exhibit 10-880).
9. Acceptance of Donations, presented by Rita Scallan and recommended by the Superintendent for approval (Exhibit 10-881).
10. Budget Amendment #2 for Fiscal Year 2010-2011, presented by Rita Scallan and recommended by the Superintendent for approval (Exhibit 10-882).
11. Monthly Financial Statement for October 2010, presented by Rita Scallan and recommended by the Superintendent for approval (Exhibit 10-883).
12. Authorization to open Lance C. Richbourg School Internal Funds checking account at First National Bank of Crestview, presented by Rita Scallan and recommended by the Superintendent for approval (Exhibit 10-884).

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13. Authorization to appropriate Federal Impact Aid Funds and make payment in the amount of \$18,240.34 for the 2007 claiming year to Charter Schools and AMIKids-Emerald Coast, presented by Rita Scallan and recommended by the Superintendent for approval (Exhibit 10-885):
  - A. Okaloosa Academy - \$506.18
  - B. NWFSC Collegiate High School - \$2384.87
  - C. Liza Jackson Preparatory School - \$15,016.37
  - D. AMIKids-Emerald Coast - \$332.92
14. Application for the Bealls & Whistles for Schools Grant submitted by Destin Elementary School, presented by Marti Gardner and recommended by the Superintendent for approval (Exhibit 10-886).
15. Agreement between the School Board of Okaloosa County and YMCA of Florida's Emerald Coast, Inc., to provide before and after school programs and summer programs for children at the Walker Elementary School Campus, presented by Jeanine Kirkland and recommended by the Superintendent for approval (Exhibit 10-887).
16. School Volunteer Lists, presented by Kaye McKinley and recommended by the Superintendent for approval (Exhibit 10-888).
17. Agreement between the School Board of Okaloosa County and Cinco Baptist School to provide training to ESE students participating in the School-to-Work program, presented by Melody Sommer and recommended by the Superintendent for approval (Exhibit 10-889).
18. Supplemental Agreement between the School Board of Okaloosa County and the Department of Juvenile Justice together with the School Board of Santa Rosa County and Gulf Coast Treatment Center, Inc., presented by Billy Mikel and recommended by the Superintendent for approval (Exhibit 10-890).
19. Course Adoptions, presented by Shawnea Tallman and recommended by the Superintendent for approval (Exhibit 10-891):
  - A. M/J Keyboard 2 (1301040)
  - B. Building Construction Technology 1-7 (8720310; 320; 330; 340; 350; 360; 370)
  - C. Orientation to Health Occupations (8400110)
  - D. Exploration of Health Occupations and Career Planning (8400210)
20. Revision to Pupil Progression Plan, Elementary Attendance, presented by Guyla Hendricks and Jerry Sansom and recommended by the Superintendent for approval (Exhibit 10-892).
21. Amendment to the VPK Provider Agreement for Compliance Monitoring, presented by Guyla Hendricks and Kathy Baird and recommended by the Superintendent for approval (Exhibit 10-893).
22. School Advisory Council Memberships for 2010-2011, presented by Guyla Hendricks and Debbie Davis and recommended by the Superintendent for approval (Exhibit 10-894).
23. Cleared certification requirements for issuance of contract for the 2010-2011 school year, presented by Carolyn McAllister and recommended by the Superintendent for approval (Exhibit 10-895).

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24. Personnel Recommendations, presented by Mike Foxworthy and recommended by the Superintendent for approval:
  - A. New Hire Report (Exhibit 10-896)
  - B. Leave Requests (Exhibit 10-897)
  - C. Transfer Report (Exhibit 10-896)
  - D. Suspension of Employee #xxx-xx-3361 (Exhibit 10-898)
  - E. Reinstatement of Employee #xxx-xx-7292 with back pay (Exhibit 10-899)
  - F. Deleted - Termination of Employee #xxx-xx-1947 during probationary period
25. Employment Separations, presented by Mike Foxworthy and recommended by the Superintendent for approval (Exhibit 10-900).
26. Reinstatement of Sick Leave due to line-of-duty illness/injury/medical examination, presented by Mike Foxworthy and recommended by the Superintendent for approval (Exhibit 10-901):
  - A. Wanda Adkinson, Transportation, 6.75 hours
  - B. Emily Susan Johansen, Edwins Elementary School, 30 hours
  - C. Chin Taylor, CHOICE Technical Center, 30 hours
27. Zoning Waivers, presented by Deputy Superintendents and recommended by the Superintendent for approval (Exhibit 10-902; see Zoning Waiver file).
28. Bids and Purchasing, presented by Rick Norris and recommended by the Superintendent for approval (See bid file for additional information):
  - A. Approval of Bids and Purchasing Requests:
    - (1) RFB 11-B04 Telecommunication Services awarded to Cox Communications in the amount of \$293,280, and to Century Link in the amount of \$14,860 (Exhibit 10-903)
    - (2) RFP 11-P05 Student Web Hosting Services-IT, District-Wide, awarded to FTC Hosting Services, in the amount of \$58,900 (Exhibit 10-904)
    - (3) Tag-on-Bid 11-045-LR Corkboards & Markerboards with District School Board of Pasco County, awarded to American Visual Display Products, LLC, Fixed Prices (Exhibit 10-905)
    - (4) netTrekker, Sole Source for netTrekker Search Software Subscription, Curriculum & Assessment Department - \$29,062 (Exhibit 10-906)
    - (5) International Baccalaureate North America, Sole Source for IB exam fees, Choctawhatchee High School - \$36,075 (Exhibit 10-907)
    - (6) Educational Options, Inc., Sole Source for Stars Suite Subscription, Curriculum & Assessment Department - \$57,250 (Exhibit 10-908)
  - B. Rejection of Bids and Purchasing Requests: None
  - C. Service Agreements:
    - (1) Amendment to Service Agreement #11-80 Dorothea L. Baltes, increase to maximum of 150 hours, amount not to exceed \$11,250

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(General Funds with Reimbursement from RTTT Funds) (Exhibit 10-909)

(2) SA# 11-88 Marc Sylvester, Winter Guard Designer Services, Choctawhatchee High School - \$7000 (Band Parents Internal Funds) (Exhibit 10-910)

(3) SA# 11-91 Miracle Strip Officials Association, Officials for Basketball Shootout, Choctawhatchee High School - \$6260.00 (Boys Basketball Internal Funds) (Exhibit 10-911)

29. Authorization for Superintendent to enter into agreement on behalf of Baker School with the State of Florida Division of Forestry to provide site improvement work on district property adjacent to the Baker School campus and allow the Division of Forestry to recover their expenses by selling timber cut and removed from the site. The improvements will provide additional access for the school to the site for science, physical education, and health educational programs, presented by Rodney Nobles and recommended by the Superintendent for approval (Exhibit 10-912).

30. Appropriation of District 1 School Board Member Capital Outlay Funds to CHOICE for Type to Learn 4 V1.2.1 Network Unlimited Site License for Kenwood Elementary School and Wright Elementary School in the amount of \$809.95 presented by Cindy Frakes and recommended by the Superintendent for approval (Exhibit 10-913).

**DISCUSSION AGENDA:**

1. Motion to approve Resolution No. 10-09 Realigning Student Attendance Zones For Certain Students, Effective for the 2011-2012 School Year, presented by JC Connor and recommended by the Superintendent for approval was made by Mrs. Frakes, seconded by Mr. Kelley and carried 4-0 [see Public Hearing section for final Board action].

2. Motion to approve Resolution No. 10-10 authorizing the Sale and Disposal of the McGriff Street Property, and authorizing the Chairman of the School Board and the Superintendent of Schools to execute all necessary documents and take any other actions required to fulfill the obligations of the School Board under the Agreement, and to carry out the closing of the real property transaction and the transfer of ownership of the school district property as contemplated under the Agreement, presented by Dr. Bill Smith and recommended by the Superintendent for approval was made by Mr. Kelley, seconded by Ms. Frakes and carried 4-0.

3. Motion to approve Resolution No. 10-11 Refunding and Revenue Bond, Series 2011 and related documents, presented by Rita Scallan and recommended by the Superintendent for approval was made by Mr. Kelley, seconded by Mrs. Frakes and carried 4-0 [see Public Hearing section for final Board action].

Mrs. Thigpen and Dr. Tibbetts arrived at 6:05 p.m.

Mr. McInnis stated that Jerry Ford with Ford & Associates, Inc., the financial advisor for this transaction, was present to answer any questions and provide detailed information. He asked Mrs. Scallan to explain the basis of the refunding program.

Mrs. Scallan stated that Resolution 10-11 is for refunding and issuing revenue bond series 2011. She explained that those funds of approximately \$2 million will

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be pledged to the roof replacement project at Lewis School and Choctawhatchee High School. The source of revenue for repayment of the bonds would be the pari-mutuel funding proceeds. That funding has now changed because there is not enough money being generated through the pari-mutuels to service that. She further explained that there is a need for the District to commit those funds so as to not jeopardize those funds in the form of the State eliminating those funds or Okaloosa County being able to potentially commit those funds elsewhere other than the School District.

Mr. Kelley clarified that the essence of this is that the District is borrowing approximately \$2 million to make capital improvements. Mrs. Scallan confirmed Mr. Kelley's statement, adding that it will also pledge a recurring source of revenue to defease this Series 2011.

Mr. McInnis read Resolution No. 10-11 by title for the record and the Chairman asked for a Motion on the Resolution and a final vote.

Motion to approve Resolution No. 10-11 authorizing the issuance by the School Board of Okaloosa County of not to exceed \$3,250,000 refunding and revenue bonds Series 2011, to provide funds to pay the costs of certain capital improvements and to refund the outstanding refunding revenue bonds, series 1994; providing for the payment of such bonds from the pledged revenues, including certain amounts received pursuant to Chapters 63-587 and 78-569, laws of Florida; providing for the rights of the owners of the 2011 bonds; authorizing the appointment of an insurer under certain conditions; approving the form of a preliminary official statement; authorizing the negotiated sale of such 2011 bonds upon meeting certain conditions specified herein; delegating to the chairman and superintendent the authority to approve the final terms and details of the 2011 bonds only upon satisfaction of the conditions set forth herein; approving the form of a bond purchase contract for the sale of the 2011 bonds; approving certain other agreements and covenants in connection therewith; and providing an effective date, was made by Mrs. Thigpen, seconded by Mrs. Frakes and carried unanimously.

**CONSTRUCTION PROGRAM/OWNER'S REPRESENTATIVE'S BUSINESS:**

1. On a motion made by Mrs. Thigpen and seconded by Mrs. Frakes, the Board unanimously approved Program No. IV, Task Order No. 1, Change Order No. 2, Northwood Elementary School Annexation and Richbourg School Project, Zero Cost Scope Modification for the Renovation of two ECCI Classrooms and Canopy, presented by Dr. Bill Smith and recommended by the Superintendent for approval (Exhibit 10-914).
2. Motion to was made by Mrs. Thigpen to approve Program No. IV, Task Order No. 6, Change Order No. 7, Modification No. 2, Choctawhatchee High School Chiller Piping Replacement Project, to remove and replace four Air Handling Units, in the amount of \$299,921.00 presented by Dr. Bill Smith and recommended by the Superintendent for approval. The motion was seconded by Mrs. Frakes and carried unanimously (Exhibit 10-915).
3. Motion to approve Declaration of Interim Shared Savings on Program No. 3, Task Order No. 15, in the amount of \$2,000,000.00, presented by Rita Scallan and recommended by the Superintendent for approval, was made by Mrs. Thigpen, seconded by Mrs. Frakes and carried unanimously (Exhibit 10-916).
4. Motion to approve Declaration of Interim Shared Savings on Program No. 4, Task Order No. 6, in the amount of \$300,000.00, presented by Rita Scallan and

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recommended by the Superintendent for approval, was made by Mrs. Thigpen, seconded by Mrs. Frakes and carried unanimously (Exhibit 10-917).

**INFORMATION TECHNOLOGY SEAT MANAGEMENT CONTRACT:** None

**BIDS AND PURCHASING:** None

**ATTORNEY'S BUSINESS:**

Mr. McInnis stated that the Board previously authorized and entered into a representation agreement with Julie Weatherly of Resolutions in Special Education, Inc., to provide ESE consulting and legal services with respect to Exceptional Student Education matters. He asked that the Board clarify that Ms. Weatherly's services under the agreement are not limited to any one particular matter, but are authorized with respect to any ESE matters when deemed necessary by District staff in consultation with him. It was the consensus of the Board that Mr. McInnis' explanation of the general availability of services by Ms. Weatherly's firm was their understanding of the approved agreement. He requested approval of an invoice from Resolutions in Special Education, Inc. in the amount of \$140 for legal services with respect to an ESE matter.

On a motion made by Mrs. Thigpen and seconded by Mrs. Frakes, the Board unanimously approved payment of an invoice from Resolutions in Special Education, Inc., in the amount of \$140 for legal services with respect to an ESE matter (Exhibit 10-918).

**SUPERINTENDENT'S BUSINESS:**

1. Out-of-State Student Field Trips (Exhibit 10-919)

Dr. Tibbetts stated that she had attended the Robotics competition last weekend at the University of West Florida campus, where Okaloosa County Students in grades K-8 competed.

Dr. Tibbetts asked that everyone keep the family of the child at Plew that was injured in an automobile accident last week in their prayers.

**BOARD MEMBERS' BUSINESS:**

Mrs. Thigpen stated that the Florida High School Athletic Association held a cheerleading competition at Crestview High School. She appreciated the community's support of the event.

Mr. Kelley extended good luck wishes to the students taking semester exams this week.

Mrs. Thrush commented that she rode on two school buses during Educational Support Professional Day. She thanked the bus drivers for safely transporting the students to and from school each day.

Mr. Walker informed the Board members that the District staff construction group met this morning. After Mr. Nobles, Dr. Smith and the Superintendent review needed capital projects, they will contact each Board member individually for input. He stated that no decisions will be made until a recommendation is presented by the Superintendent to the Board. He anticipates the Superintendent bringing a recommendation to the Board at the end of January.

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The Chairman recessed the Regular Meeting and called to order the Public Hearing at 6:15 p.m.

### PUBLIC HEARING

1. New job description for Bus Monitor was presented and recommended by the Superintendent for approval.  
The Chairman called for public comment; there was none.

Motion to adopt a new job description for Bus Monitor was made by Mrs. Thigpen, seconded by Mr. Kelley and carried unanimously (Exhibit 10-920).

2. Revised School Board Policy 1-16 Visits to School was presented and recommended by the Superintendent for approval.

The Chairman called for public comment; there was none.

Motion to adopt revised School Board Policy 1-16 Visits to School was made by Mrs. Thigpen, seconded by Mrs. Frakes and carried unanimously (Exhibit 10-921).

3. New School Board Policy 4-45 Student Restraint and Seclusion was presented and recommended by the Superintendent for approval.

The Chairman called for public comment; there was none.

Motion to adopt New School Board Policy 4-45 Student Restraint and Seclusion was made by Mrs. Thigpen, seconded by Mrs. Frakes and carried unanimously (Exhibit 10-922).

4. Revised School Board Policy 11-24 Naming of School Buildings and Other Facilities was presented and recommended by the Superintendent for approval.

The Chairman called for public comment; there was none.

Motion to adopt revised School Board Policy 11-24 Naming of School Buildings and Other Facilities was made by Ms. Frakes, seconded by Mrs. Thigpen and carried unanimously (Exhibit 10-923).

5. Resolution 10-09 Realigning Student Attendance Zones for Certain Students, Effective for the 2011-2012 School Year was presented for consideration.

The Chairman called for public comment; there was none.

Mr. McInnis read Resolution 10-09 by title for the record and noted that there was a previous action under the Discussion portion of this agenda and that the motion and vote taken during the Public Hearing should be the vote recorded for the record. The Board concurred.

Motion to approve Resolution No. 10-09 authorizing realignment of student attendance zones for certain students currently zoned to attend Choctawhatchee High School who will be re-zoned to attend Fort Walton Beach High School; certain students currently zoned to attend W. C. Pryor Middle School who will be re-zoned to attend Max Bruner Jr. Middle School; and certain students currently zoned to attend Antioch Elementary School who will be re-zoned to attend Riverside Elementary School, to be effective for the 2011-2012 School Year was made by Mrs. Thigpen, seconded by Mr. Kelley and carried unanimously.




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The Chairman concluded the Public Hearing at 6:18 p.m. and reconvened the Regular Meeting.

There being no further business, and upon motion being duly made and seconded, the meeting was adjourned at 6:18 p.m.

Jan Crawford, Recorder

  
ALEXIS TIBBETS, Ed.D.  
SUPERINTENDENT AND  
CORPORATE SECRETARY

  
RODNEY L. WALKER  
CHAIRMAN OF THE BOARD