

School District of Okaloosa County
Student Intervention Services
Elementary Bus Discipline Matrix

MIS 5442 5.2018

This Bus Disciplinary Action Chart compiled by the Administration signifies the most common infractions committed by students. Notice that repeat offenses are accompanied by a progression of more serious disciplinary response than the original violation. **PARENTS WILL BE NOTIFIED OF VIOLATIONS BY PHONE OR BY LETTER AND APPROPRIATE DUE PROCESS WILL FOLLOW IN AN ETHICAL, “GOOD FAITH” MANNER.** Every attempt will be made to follow the appropriate consequence regarding the chart below. *The Administration reserves the right to determine the punishment based on the seriousness of a particular infraction and the previous discipline record of the student who commits the offense.*

Offense	1st	2nd	3rd or more
Out of seat	Verbal warning and call parent(s)	1 day bus suspension and call home with letter	2 day bus suspension and call home with letter
Defiance / Willful Disobedience	One day bus suspension	Two day bus suspension	Three or more days bus suspension and call home with letter
Disrespectful, Profanity, Inappropriate language	Verbal warning; One day bus suspension	One or two day bus suspension	Two or more day bus suspension and call home with letter
Racial / sexual comments	1 day bus suspension; 4 th / 5 th grade refer to Equity Guide	1 or 2 day bus suspension; 4 th / 5 th grade refer to Equity Guide	2 or 3 day bus suspension; 4 th / 5 th grade refer to Equity Guide
Shoving / Pushing	Verbal warning and call parent	1 day bus suspension and call home with letter	2 day bus suspension and call home with letter
Fighting	2 day bus suspension; STP; parent conference; possible behavior contract	3 day bus suspension; STP; parent conference; behavior contract	5 day bus suspension; STP; parent conference; possible alternative placement
Possession of a weapon	Refer to School Board Policy 4-33	Refer to School Board Policy 4-33	Refer to School Board Policy 4-33
Possession of a controlled substance	Refer to School Board Policy 4-33	Refer to School Board Policy 4-33	Refer to School Board Policy 4-33
Possession of alcohol	Refer to School Board Policy 4-33	Refer to School Board Policy 4-33	Refer to School Board Policy 4-33
Inappropriate behavior	Verbal warning; 1day bus suspension	1 or 2 day bus suspension; STP; Behavior contract	2 or more day bus suspension and call home with letter ; Behavior contract
Inappropriate use of electronic device	Verbal warning; 1 day bus suspension	1 or 2 day bus suspension and call home with letter	2 or more day bus suspension and call home with letter
Throwing objects	Verbal warning and call parents; 1 day bus suspension	1 or 2 day bus suspension; STP	2 or more day bus suspension and call home with letter
Throwing objects from the bus	1 day bus suspension and call home with letter	2 day bus suspension and call home with letter; STP	3+ day bus suspension and call home with letter; STP
Vandalism	Restitution / Warning	Restitution / 1 day bus suspension	Restitution / 2+ day bus suspension

***Continued bus misconduct may result in an extended suspension from the bus.**